

AGENDA

PARRISH FIRE DISTRICT

August 22, 2017 – 5:00p.m.

1. Open meeting for the Parrish Fire District
2. Prayer and Pledge
3. Minutes of meeting for July 25, 2017
4. Public Comment
5. Financial Report
6. Establish date of Public Hearing for tax appeals
7. Fire Chief Selection Process
8. Administration Report

Commissioners Report:

Commissioner Trompke
Commissioner Combee
Commissioner Chitty
Commissioner Webb

Chairman's Report

Commissioner Ramsey

<u>September</u>							<u>October</u>							<u>November</u>						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

July 25, 2017

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, July 25, 2017, at 5:00 P.M. in the Commission Chamber.

Present were:	Sawyer L. Ramsey	Chairman
	Edward G. Chitty	Vice-Chairman
	Kevin L. Webb	Commissioner
	Holly B. Combee	Commissioner
	Steven M. Trompke	Commissioner
	Michael G. Johnson	Fire Chief
	Wayne L. Ownbey	Asst. Fire Chief

Chairman Ramsey opened the meeting of the Parrish Fire Commission.

The minutes of the commission meeting held June 27, 2017 were approved on a motion by Commissioner Combee seconded by Commissioner Trompke and carried by a vote of 5-0.

Chairman Ramsey called for public comment. There was none.

Chairman Ramsey turned the floor over to Ms. Maggie Mooney-Portale to talk about what the Commissioners will be doing in the meeting, they are to go through the applicants and pick out the top applicants that they would like to consider for interview. After much discussion, the Commission decided on the candidates for interviewing are Ceburn Parker, Dennis Merrifield, Darren White, & Stacey Bailey. A motion was made by Commissioner Trompke to accept the 4 names for interviews, seconded by Commissioner Webb, and carried by a vote of 5-0. Chief Johnson will contact the applicants and let them know what time their interviews will be. Chief Johnson will also send out letters to all applicants letting them know if they were or weren't chosen in the top 4. Commissioner Trompke made a motion for the interview process be as follows 3-5 minutes applicant speaks about themselves, 30 minutes question & answer, & a 3-5-minute summary. Seconded by Commissioner Chitty, and carried by a vote of 5-0.

Financial report for month ending June 2017 was presented. Chief Johnson indicated that we are doing quite well in the General fund with a few more months to go. The Impact Fee account is also doing well. The financial reports were approved on a motion by Commissioner Combee, seconded by Commissioner Trompke and carried by a vote of 5-0.

In the administration report, there was nothing.

Commissioner Chitty motioned to adjourn the meeting, seconded by Commissioner Trompke and carried by a vote of 5-0. Meeting adjourned at 6:06 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – August 22, 2017

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3 **N/A** **Minutes of July 25, 2017**

COMMISSION ACTION NECESSARY
Motion to approve minutes. Second. Vote.

4 **N/A** **Public Comment**

All citizens wishing to speak to the commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the board of Commissioners shall be limited to two (2) minutes.

5 **1-2** **Financial Report – July 2017**

COMMISSION ACTION NECESSARY
Motion to approve/disapprove Financial report.
Second, Vote.

6 **N/A** **Establish date of Public Hearing to hear tax appeals from property owners on tax assessments for 2017**

COMMISSION ACTION NECESSARY
Motion to establish public hearing for Sept. 26, 2017.
Second, Vote.

7 **N/A** **Fire Chief Selection Process**

COMMISSION ACTION NECESSARY
Interview Fire Chief Candidates,
Select Fire Chief
Motion to approve selected candidate
Second, Vote.

8 **N/A** **Administration Report**

COMMISSION ACTION NECESSARY
None - Information Only.

08/03/17

PARRISH FIRE DISTRICT
Commission Budget vs. Actual
October 2016 through July 2017

	Oct '16 - Jul 17	Budget	\$ Over Budget
Income			
4110 · Tax Revenue	1,270,448.81	1,244,195.00	26,253.81
4210 · Interest Income	0.00	0.00	0.00
4310 · Miscellaneous Income	16,955.69	18,000.00	-1,044.31
4315 · Grant Revenue	0.00	5,000.00	-5,000.00
4410 · User's Fee	1,250.00	500.00	750.00
Total Income	1,288,654.50	1,267,695.00	20,959.50
Gross Profit	1,288,654.50	1,267,695.00	20,959.50
Expense			
7100 · Salaries & Overtime	644,094.40	845,000.00	-200,905.60
7130 · 941 Taxes	49,347.13	64,700.00	-15,352.87
7150 · Employee Retirement	123,454.39	183,000.00	-59,545.61
7180 · Accounting & Bk Chgs	0.00	0.00	0.00
7190 · Capital Expenditures	4,121.47	20,000.00	-15,878.53
7210 · Commissioners' Honorarium	4,500.00	6,000.00	-1,500.00
7250 · Communications	4,580.70	6,000.00	-1,419.30
7270 · Dues & Licenses	1,797.10	5,500.00	-3,702.90
7310 · Fire Prevention	1,139.44	6,000.00	-4,860.56
7360 · Gas, Diesel & Oil	6,716.79	10,000.00	-3,283.21
7380 · Grant	0.00	5,000.00	-5,000.00
7410 · Insurance			
7411 · Dental	4,581.72	5,000.00	-418.28
7412 · Health	51,531.60	61,000.00	-9,468.40
7413 · Liability	37,545.61	38,000.00	-454.39
7414 · Workman's Comp.	25,223.98	28,000.00	-2,776.02
7410 · Insurance - Other	0.00	0.00	0.00
Total 7410 · Insurance	118,882.91	132,000.00	-13,117.09
7450 · Medical Supplies	1,542.27	3,500.00	-1,957.73
7460 · Medical Testing	0.00	1,500.00	-1,500.00
7510 · Miscellaneous Supplies	2,715.72	4,000.00	-1,284.28
7570 · Printing & Office	5,773.08	5,000.00	773.08
7610 · Professional Services/Legal	21,360.95	22,000.00	-639.05
7620 · R & M-Equipment	4,152.70	6,000.00	-1,847.30
7630 · R & M-Radios	6,189.04	8,000.00	-1,810.96
7640 · R & M-Station	8,168.00	10,000.00	-1,832.00
7650 · R & M-Vehicles	8,954.21	16,000.00	-7,045.79
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	1,332.82	3,000.00	-1,667.18
7730 · Training & Education	4,692.74	9,000.00	-4,307.26
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	4,537.50	13,000.00	-8,462.50
7810 · Utilities	9,439.83	11,000.00	-1,560.17
7850 · Volunteer P/R	0.00	5,000.00	-5,000.00
Total Expense	1,037,493.19	1,401,200.00	-363,706.81
Net Income	251,161.31	-133,505.00	384,666.31

08/03/17

PARRISH FIRE DISTRICT-IFF
Commission Budget vs. Actual 2016-2017
 October 2016 through July 2017

	<u>Oct '16 - Jul 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	84,003.70	100,000.00	-15,996.30
5210 · Interest IFF	0.00	0.00	0.00
5310 · Misc. Income	600.00	0.00	600.00
Total Income	<u>84,603.70</u>	<u>100,000.00</u>	<u>-15,396.30</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
Total COGS	<u>0.00</u>		
Gross Profit	<u>84,603.70</u>	<u>100,000.00</u>	<u>-15,396.30</u>
Expense			
1160 · Pre Paid Expenses	0.00	0.00	0.00
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00	0.00	0.00
9130 · Attorney	0.00	0.00	0.00
9140 · Bank charges	0.00	0.00	0.00
9210 · Loan	0.00	0.00	0.00
9250 · Loan Interest	0.00	0.00	0.00
9300 · Capital Expenditures	1,225.50	25,000.00	-23,774.50
9410 · Engineer	0.00	0.00	0.00
9470 · Refund of IFF	3,500.00	0.00	3,500.00
9480 · Station 2	0.00	0.00	0.00
Total Expense	<u>4,725.50</u>	<u>25,000.00</u>	<u>-20,274.50</u>
Net Income	<u><u>79,878.20</u></u>	<u><u>75,000.00</u></u>	<u><u>4,878.20</u></u>