

AGENDA

PARRISH FIRE DISTRICT

January 24, 2017 – 5:00 p.m.

1. Open meeting for the Parrish Fire District
2. Prayer and Pledge
3. Minutes of meeting November 22, 2016
4. Public Comment
5. Election of Officers
6. Appointment to Fire Commissioner's Association
7. Financial Reports
8. Administration Report
9. Commissioners Report:

Commissioner Trompke
Commissioner Combee
Commissioner Chitty
Commissioner Webb

Chairman's Report
Commissioner Ramsey

February

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

November 22, 2016

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, November 22, 2016, at 5:00 P.M. in the Commission Chamber.

Present were:	Kevin L. Webb	Acting Chairman
	Edward G. Chitty	Commissioner
	Holly B. Combee	Commissioner
	Steven M. Trompke	Commissioner
	Michael G. Johnson	Fire Chief
	Wayne L. Ownbey	Asst. Chief

Absent was:	Sawyer L. Ramsey	Interim Chairman
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Acting Chairman Webb opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held October 25, 2016, were approved on a motion by Commissioner Combee, seconded by Commissioner Chitty and carried by a vote of 4-0.

Acting Chairman Webb called for public comment, there was none.

Commissioner Combee introduced James T. Stephens with JTS Association, Inc. his company takes care of everything when it comes to hiring a fire chief, the total cost of his company's service is \$8,500.00. Acting Chairman Webb thanked Mr. Stephens for his presentation.

Acting Chairman Webb stated appointments for 2017 to the Manatee County Fire Commissioners Association were necessary. Kevin Webb-Representative and Sawyer Ramsey-Alternate, Commissioner Chitty made a motion to table the Appointment to Fire Commissioners Association and Election of Officers due to Commissioner Ramsey not being able to attend the meeting due to a family emergency, seconded by Commissioner Trompke, and carried by a vote of 4-0.

Chief Johnson presented the proposed Commission meeting dates for 2017, the fourth Tuesday of the month at 5:00 P.M. It was agreed that the dates were good and were approved on a motion by Commissioner Combee, seconded by Commissioner Chitty, and carried by a vote of 4-0.

The financial report for October 31, 2016 was presented; Chief Johnson indicated that we are in the first month of the new fiscal year and starting to receive tax money, and expenditures are below average. The Impact Fee account continues to grow and is in good financial shape. The financial report for October 31, 2016 was approved on a motion by Commissioner Chitty, seconded by Commissioner Trompke, and carried by a vote of 4-0.

In the administration report, Chief Johnson told the Commissioners about the awards ceremony at the Parrish Baptist Church on Dec. 10th at 5:00 p.m.

With no further business for the Board, Commissioner Chitty motioned to adjourn the meeting, seconded by Commissioner Combee, and carried by a vote of 4-0. Meeting adjourned at 5:22 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – January 24, 2017

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3 **N/A** **Minutes of November 22, 2016**

COMMISSION ACTION NECESSARY
Motion to approve minutes. Second. Vote

4 **N/A** **Public comment**

All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes

5 **N/A** **Election of Officers**

A motion was made and approved in November 2012 that the officers would serve 2 year terms.

COMMISSION ACTION NECESSARY
**Motion to approve/disapprove Officers
Second, Vote.**

6 **N/A** **Appoint Representatives to M.C.F.C.A**

Current Appointments

**Kevin Webb – Representative
Sawyer Ramsey – Alternate**

COMMISSION ACTION NECESSARY
**Motion to approve/disapprove Representatives
Second, Vote**

7

1-2

Financial Reports

November & December 2016

COMMISSION ACTION NECESSARY

**Motion to Approve/disapprove Financial reports
Second, Vote**

8

N/A

Administration Report

COMMISSION ACTION NECESSARY

None - Information Only

01/05/17

PARRISH FIRE DISTRICT
Commission Budget vs. Actual
October through December 2016

	<u>Oct - Dec 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	862,660.24	1,244,195.00	-381,534.76
4210 · Interest Income	0.00	0.00	0.00
4310 · Miscellaneous Income	6,147.57	18,000.00	-11,852.43
4315 · Grant Revenue	0.00	5,000.00	-5,000.00
4410 · User's Fee	0.00	500.00	-500.00
Total Income	<u>868,807.81</u>	<u>1,267,695.00</u>	<u>-398,887.19</u>
Gross Profit	868,807.81	1,267,695.00	-398,887.19
Expense			
7100 · Salaries & Overtime	182,370.18	845,000.00	-662,629.82
7130 · 941 Taxes	13,985.12	64,700.00	-50,714.88
7150 · Employee Retirement	25,456.08	183,000.00	-157,543.92
7180 · Accounting & Bk Chgs	0.00	0.00	0.00
7190 · Capital Expenditures	1,716.50	20,000.00	-18,283.50
7210 · Commissioners' Honorarium	1,500.00	6,000.00	-4,500.00
7250 · Communications	1,241.42	6,000.00	-4,758.58
7270 · Dues & Licenses	1,115.60	5,500.00	-4,384.40
7310 · Fire Prevention	0.00	6,000.00	-6,000.00
7360 · Gas, Diesel & Oil	1,201.01	10,000.00	-8,798.99
7380 · Grant	0.00	5,000.00	-5,000.00
7410 · Insurance			
7411 · Dental	1,666.08	5,000.00	-3,333.92
7412 · Health	18,605.20	61,000.00	-42,394.80
7413 · Liability	21,831.61	38,000.00	-16,168.39
7414 · Workman's Comp.	14,100.99	28,000.00	-13,899.01
7410 · Insurance - Other	0.00	0.00	0.00
Total 7410 · Insurance	56,203.88	132,000.00	-75,796.12
7450 · Medical Supplies	1,156.59	3,500.00	-2,343.41
7460 · Medical Testing	0.00	1,500.00	-1,500.00
7510 · Miscellaneous Supplies	490.50	4,000.00	-3,509.50
7570 · Printing & Office	2,017.72	5,000.00	-2,982.28
7610 · Professional Services/Legal	545.00	22,000.00	-21,455.00
7620 · R & M-Equipment	2,780.12	6,000.00	-3,219.88
7630 · R & M-Radios	5,829.00	8,000.00	-2,171.00
7640 · R & M-Station	711.00	10,000.00	-9,289.00
7650 · R & M-Vehicles	2,347.29	16,000.00	-13,652.71
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	813.24	3,000.00	-2,186.76
7730 · Training & Education	370.92	9,000.00	-8,629.08
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	1,063.91	13,000.00	-11,936.09
7810 · Utilities	2,222.10	11,000.00	-8,777.90
7850 · Volunteer P/R	0.00	5,000.00	-5,000.00
Total Expense	<u>305,137.18</u>	<u>1,401,200.00</u>	<u>-1,096,062.82</u>
Net Ordinary Income	<u>563,670.63</u>	<u>-133,505.00</u>	<u>697,175.63</u>
Net Income	<u><u>563,670.63</u></u>	<u><u>-133,505.00</u></u>	<u><u>697,175.63</u></u>

PARRISH FIRE DISTRICT-IFF

**01/05/16 Commission Budget vs. Actual October 2016 through September 2017
October through December 2016**

	Oct - Dec 16	Budget	\$ Over Budget
Income			
5110 · Impact Fees Collected	20,000.00	100,000.00	-80,000.00
5210 · Interest IFF	0.00	0.00	0.00
5310 · Misc. Income	600.00	0.00	600.00
Total Income	20,600.00	100,000.00	-79,400.00
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
Total COGS	0.00		
Gross Profit	20,600.00	100,000.00	-79,400.00
Expense			
1160 · Pre Paid Expenses	0.00	0.00	0.00
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00	0.00	0.00
9130 · Attorney	0.00	0.00	0.00
9140 · Bank charges	0.00	0.00	0.00
9210 · Loan	0.00	0.00	0.00
9250 · Loan Interest	0.00	0.00	0.00
9300 · Capital Expenditures	467.50	25,000.00	-24,532.50
9410 · Engineer	0.00	0.00	0.00
9470 · Refund of IFF	3,500.00	0.00	3,500.00
9480 · Station 2	0.00	0.00	0.00
Total Expense	3,967.50	25,000.00	-21,032.50
Net Income	16,632.50	75,000.00	-58,367.50