

AGENDA

PARRISH FIRE DISTRICT

November 22, 2016 – 5:00 p.m.

1. Open meeting for the Parrish Fire District
2. Prayer and Pledge
3. Minutes of meeting October 25, 2016
4. Public Comment
5. Presentation
6. Election of Officers
7. Appointment to Fire Commissioner's Association
8. Commission Meetings 2017
9. Financial Report
10. Administration Report
11. Commissioners Report:

Commissioner Trompke
Commissioner Combee
Commissioner Chitty
Commissioner Webb

Chairman's Report
Commissioner Ramsey

<u>January</u>							<u>February</u>							<u>March</u>						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4				1	2	3	4	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25
29	30	31					26	27	28					26	27	28	29	30	31	

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

October 25, 2016

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, October 25, 2016, at 5:00 P.M. in the Commission Chamber.

Present were:	J. Michael Buice	Chairman
	Sawyer L. Ramsey	Vice-Chairman
	Edward G. Chitty	Commissioner
	Holly B. Combee	Commissioner
	Michael G. Johnson	Fire Chief
	Wayne L. Ownbey	Asst. Chief
Absent was:	Kevin L. Webb	Commissioner

Chairman Buice opened the meeting of the Parrish Fire Commission.

The minutes of the previous meetings held September 27, 2016 were approved on a motion by Commissioner Combee, seconded by Commissioner Ramsey and carried by a vote of 4-0.

Chairman Buice called for public comment, there was none.

Financial report for Year ending September 30, 2016 was presented. Chief Johnson indicated we had received 20,892.04 in additional revenue, and expenditures were below budget. The Impact Fee account received 124,082.45 in income, which exceeded the budgeted amount by 24,082.45. The financial report was approved on a motion by Commissioner Chitty, seconded by Commissioner Combee and carried by a vote of 4-0.

In the administration report, Chief Johnson wished Commissioner Buice a happy retirement & thanked him for his years of service & dedication to the Parrish Fire District.

In the Commissioners report Commissioner Combee, Ramsey & Chitty all wished Commissioner Buice a happy retirement & thanked him for his years of service & dedication to the Parrish Fire District & Community.

With no further business for the Board, Commissioner Chitty motioned to adjourn the meeting, seconded by Commissioner Ramsey and carried by a vote of 4-0. Meeting adjourned at 5:10 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – November 22, 2016

**AGENDA
NUMBER** **PAGE
NUMBER**

3 **N/A** **Minutes of October 25, 2016**

COMMISSION ACTION NECESSARY
Motion to approve minutes. Second. Vote

4 **N/A** **Public comment**
All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes

5 **N/A** **Presentation**

COMMISSION ACTION NECESSARY
Information Only

6 **N/A** **Election of Chairman, Vice-Chairman, Secretary, and Treasurer**
A motion was made and approved in November 2012 that the officers would serve 2 year terms.

COMMISSION ACTION NECESSARY
**Motion to approve/disapprove Officers
Second, Vote.**

7 **N/A** **Appoint Representatives to M.C.F.C.A.**

Current Appointments

**Kevin Webb – Representative
Sawyer Ramsey - Alternate**

COMMISSION ACTION NECESSARY
**Motion to approve/disapprove Representatives
Second, Vote.**

- | | | |
|----|-----|---|
| 8 | 1 | Commission meeting dates for 2017

<u>COMMISSION ACTION NECESSARY</u>
Motion to approve/disapprove Commission dates
Second, Vote |
| 9 | 2-3 | Financial report – October 31, 2016

<u>COMMISSION ACTION NECESSARY</u>
Motion to approve/disapprove Financial Report
Second, Vote |
| 10 | N/A | Administration Report

<u>COMMISSION ACTION NECESSARY</u>
None - Information Only |

PARRISH FIRE DISTRICT

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Commission Meeting Dates For 2017

January 24, 2017

February 28, 2017

March 28, 2017

April 25, 2017

May 23, 2017

June 27, 2017

July 25, 2017

August 22, 2017

September 26, 2017

October 24, 2017

November 28, 2017

December 26, 2017

11/09/16

PARRISH FIRE DISTRICT
Commission Budget vs. Actual
October 2016

	<u>Oct 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
4110 · Tax Revenue	3,913.87	1,244,195.00	-1,240,281.13
4210 · Interest Income	0.00	0.00	0.00
4310 · Miscellaneous Income	55.06	18,000.00	-17,944.94
4315 · Grant Revenue	0.00	5,000.00	-5,000.00
4410 · User's Fee	0.00	500.00	-500.00
Total Income	<u>3,968.93</u>	<u>1,267,695.00</u>	<u>-1,263,726.07</u>
Gross Profit	3,968.93	1,267,695.00	-1,263,726.07
Expense			
7100 · Salaries & Overtime	59,588.77	845,000.00	-785,411.23
7130 · 941 Taxes	4,531.02	64,700.00	-60,168.98
7150 · Employee Retirement	0.00	183,000.00	-183,000.00
7180 · Accounting & Bk Chgs	0.00	0.00	0.00
7190 · Capital Expenditures	0.00	20,000.00	-20,000.00
7210 · Commissioners' Honorarium	0.00	6,000.00	-6,000.00
7250 · Communications	371.09	6,000.00	-5,628.91
7270 · Dues & Licenses	875.60	5,500.00	-4,624.40
7310 · Fire Prevention	0.00	6,000.00	-6,000.00
7360 · Gas, Diesel & Oil	0.00	10,000.00	-10,000.00
7380 · Grant	0.00	5,000.00	-5,000.00
7410 · Insurance			
7411 · Dental	833.04	5,000.00	-4,166.96
7412 · Health	9,295.20	61,000.00	-51,704.80
7413 · Liability	16,116.61	38,000.00	-21,883.39
7414 · Workman's Comp.	7,615.33	28,000.00	-20,384.67
7410 · Insurance - Other	0.00	0.00	0.00
Total 7410 · Insurance	<u>33,860.18</u>	<u>132,000.00</u>	<u>-98,139.82</u>
7450 · Medical Supplies	724.08	3,500.00	-2,775.92
7460 · Medical Testing	0.00	1,500.00	-1,500.00
7510 · Miscellaneous Supplies	149.94	4,000.00	-3,850.06
7570 · Printing & Office	539.80	5,000.00	-4,460.20
7610 · Professional Services/Legal	480.00	22,000.00	-21,520.00
7620 · R & M-Equipment	394.92	6,000.00	-5,605.08
7630 · R & M-Radios	0.00	8,000.00	-8,000.00
7640 · R & M-Station	232.00	10,000.00	-9,768.00
7650 · R & M-Vehicles	121.60	16,000.00	-15,878.40
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	0.00	3,000.00	-3,000.00
7730 · Training & Education	0.00	9,000.00	-9,000.00
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	72.15	13,000.00	-12,927.85
7810 · Utilities	694.77	11,000.00	-10,305.23
7850 · Volunteer P/R	0.00	5,000.00	-5,000.00
Total Expense	<u>102,635.92</u>	<u>1,401,200.00</u>	<u>-1,298,564.08</u>
Net Income	<u><u>-98,666.99</u></u>	<u><u>-133,505.00</u></u>	<u><u>34,838.01</u></u>

PARRISH FIRE DISTRICT-IFF
11/15/16 Commission Budget vs. Actual October 2016 through September 2017
 October 2016

	<u>Oct 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	0.00	100,000.00	-100,000.00
5210 · Interest IFF	0.00	0.00	0.00
5310 · Misc. Income	600.00	0.00	600.00
Total Income	<u>600.00</u>	<u>100,000.00</u>	<u>-99,400.00</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
Total COGS	<u>0.00</u>		
Gross Profit	600.00	100,000.00	-99,400.00
Expense			
1160 · Pre Paid Expenses	0.00	0.00	0.00
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00	0.00	0.00
9130 · Attorney	0.00	0.00	0.00
9140 · Bank charges	0.00	0.00	0.00
9210 · Loan	0.00	0.00	0.00
9250 · Loan Interest	0.00	0.00	0.00
9300 · Capital Expenditures	0.00	25,000.00	-25,000.00
9410 · Engineer	0.00	0.00	0.00
9470 · Refund of IFF	3,500.00	0.00	3,500.00
9480 · Station 2	0.00	0.00	0.00
Total Expense	<u>3,500.00</u>	<u>25,000.00</u>	<u>-21,500.00</u>
Net Income	<u><u>-2,900.00</u></u>	<u><u>75,000.00</u></u>	<u><u>-77,900.00</u></u>