

AGENDA

PARRISH FIRE DISTRICT

October 25, 2016 – 5:00 p.m.

1. Open meeting for the Parrish Fire District
2. Prayer and Pledge
3. Minutes of meeting September 27, 2016
4. Public Comment
5. Financial Report
6. Administration Report
7. Commissioners Report:

Commissioner Combee
Commissioner Ramsey
Commissioner Chitty
Commissioner Webb

Chairman's Report
Commissioner Buice

<u>November</u>							<u>December</u>							<u>January</u>						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30	31				

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

September 27, 2016

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, September 27, 2016, at 5:00 P.M. in the Commission Chamber.

Present were:	J. Michael Buice	Chairman
	Sawyer L. Ramsey	Vice-Chairman
	Kevin L. Webb	Commissioner
	Edward G. Chitty	Commissioner
	Holly B. Combee	Commissioner
	Michael G. Johnson	Fire Chief

Chairman Buice opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held August 23, 2016 was presented and Commissioner Combee advised that a correction needed to be made. On the Silverleaf subdivision matter, she was opposed to the motion but did not get a chance to vote. The Chairman only asked for those in favor of the motion but did not ask for those opposed to the motion. The amended minutes were approved on a motion by Commissioner Ramsey, seconded by Commissioner Chitty and carried by a vote of 5-0.

Chairman Buice called for public comment, there was none.

Chairman Buice opened the public hearing to hear tax appeals from property owners with respect to the method of calculation or the amount levied against a parcel of land within the district. As there was no comment from the public, a motion was made to close the public hearing by Commissioner Chitty, seconded by Commissioner Ramsey and carried by a vote of 5-0.

Chairman Buice presented Resolution 2016-06; "Appeals Hearing" Resolution 2016-06 and was approved on a motion by Commissioner Chitty, seconded by Commissioner Ramsey and carried by a vote of 5-0.

After discussion, the Board agreed to begin the Fire Chief search in 2017.

Chief Johnson presented the financial report for month ending August 31, 2016. Chief Johnson indicated we are doing well on the general fund budget and the impact fee budget. The financial report was approved on a motion by Commissioner Webb, seconded by Commissioner Ramsey and carried by a vote of 5-0.

In the administration report, Chief Johnson presented the operational statistics for August 2016 & the deletion of items from the inventory. The deletion of inventory items was approved on a motion by Commissioner Webb, seconded by Commissioner Combee and carried by a vote of 5-0.

With no further business for the Board, Commissioner Combee motioned to adjourn the meeting, seconded by Commissioner Ramsey and carried by a vote of 5-0. Meeting adjourned at 5:27 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – October 25, 2016

**AGENDA
NUMBER** **PAGE
NUMBER**

3 **N/A** **Minutes of September 27, 2016**

COMMISSION ACTION NECESSARY
Motion to approve minutes. Second. Vote

4 **N/A** **Public comment**

All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes

5 **1-2** **Financial Report – Year Ending September 30, 2016**

COMMISSION ACTION NECESSARY
**Motion to approve/disapprove Financial Report.
Second. Vote**

6 **N/A** **Administration Report**

COMMISSION ACTION NECESSARY
None – Information Only

10/12/16

PARRISH FIRE DISTRICT
Commission Budget vs. Actual
October 2015 through September 2016

	<u>Oct '15 - Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
4110 · Tax Revenue	1,212,744.07	1,204,976.00	7,768.07
4210 · Interest Income	0.00	10.00	-10.00
4310 · Miscellaneous Income	8,523.97	0.00	8,523.97
4315 · Grant Revenue	4,010.00	0.00	4,010.00
4410 · User's Fee	1,000.00	400.00	600.00
Total Income	<u>1,226,278.04</u>	<u>1,205,386.00</u>	<u>20,892.04</u>
Gross Profit	1,226,278.04	1,205,386.00	20,892.04
Expense			
7100 · Salaries & Overtime	769,488.22	781,400.00	-11,911.78
7130 · 941 Taxes	59,019.97	60,700.00	-1,680.03
7150 · Employee Retirement	141,866.70	166,000.00	-24,133.30
7180 · Accounting & Bk Chgs	0.00	100.00	-100.00
7190 · Capital Expenditures	0.00	20,000.00	-20,000.00
7210 · Commissioners' Honorarium	6,000.00	6,000.00	0.00
7250 · Communications	5,760.45	6,000.00	-239.55
7270 · Dues & Licenses	1,549.00	2,800.00	-1,251.00
7310 · Fire Prevention	4,907.24	6,000.00	-1,092.76
7360 · Gas, Diesel & Oil	6,017.30	11,000.00	-4,982.70
7380 · Grant	4,010.00	0.00	4,010.00
7410 · Insurance			
7411 · Dental	4,632.58	5,000.00	-367.42
7412 · Health	56,210.00	65,000.00	-8,790.00
7413 · Liability	34,571.08	34,800.00	-228.92
7414 · Workman's Comp.	22,027.03	28,000.00	-5,972.97
7410 · Insurance - Other	0.00	0.00	0.00
Total 7410 · Insurance	<u>117,440.69</u>	<u>132,800.00</u>	<u>-15,359.31</u>
7450 · Medical Supplies	2,217.49	3,500.00	-1,282.51
7460 · Medical Testing	194.00	1,500.00	-1,306.00
7510 · Miscellaneous Supplies	3,948.08	4,000.00	-51.92
7570 · Printing & Office	3,626.90	6,000.00	-2,373.10
7610 · Professional Services/Legal	18,987.50	19,000.00	-12.50
7620 · R & M-Equipment	4,295.53	6,000.00	-1,704.47
7630 · R & M-Radios	6,868.25	7,000.00	-131.75
7640 · R & M-Station	8,776.91	10,000.00	-1,223.09
7650 · R & M-Vehicles	12,810.31	16,000.00	-3,189.69
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	1,722.79	3,000.00	-1,277.21
7730 · Training & Education	7,983.34	9,000.00	-1,016.66
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	3,380.39	13,000.00	-9,619.61
7810 · Utilities	10,004.12	11,000.00	-995.88
7850 · Volunteer P/R	0.00	5,000.00	-5,000.00
Total Expense	<u>1,200,875.18</u>	<u>1,307,800.00</u>	<u>-106,924.82</u>
Net Income	<u><u>25,402.86</u></u>	<u><u>-102,414.00</u></u>	<u><u>127,816.86</u></u>

10/12/16

PARRISH FIRE DISTRICT-IFF
Commission Budget vs. Actual
 October 2015 through September 2016

	<u>Oct '15 - Sep ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	124,000.00	100,000.00	24,000.00
5210 · Interest IFF	0.00	0.00	0.00
5310 · Misc. Income	82.45	0.00	82.45
Total Income	<u>124,082.45</u>	<u>100,000.00</u>	<u>24,082.45</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
Total COGS	<u>0.00</u>		
Gross Profit	124,082.45	100,000.00	24,082.45
Expense			
1160 · Pre Paid Expenses	0.00	0.00	0.00
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00	0.00	0.00
9130 · Attorney	0.00	0.00	0.00
9140 · Bank charges	0.00	0.00	0.00
9210 · Loan	0.00	0.00	0.00
9250 · Loan Interest	0.00	0.00	0.00
9300 · Capital Expenditures	98,504.97	100,000.00	-1,495.03
9410 · Engineer	0.00	0.00	0.00
9460 · Ladder/Tanker	0.00	0.00	0.00
9470 · Refund of IFF	500.00	0.00	500.00
9480 · Station 2	0.00	0.00	0.00
9510 · Tanker	0.00	0.00	0.00
Total Expense	<u>99,004.97</u>	<u>100,000.00</u>	<u>-995.03</u>
Net Income	<u><u>25,077.48</u></u>	<u><u>0.00</u></u>	<u><u>25,077.48</u></u>