

**AGENDA**

**PARRISH FIRE DISTRICT**

**March 22, 2022 – 6:00 p.m.**

1. Open meeting for the Parrish Fire District
2. Prayer and Pledge
3. 2021 Awards
4. Minutes of meeting February 22, 2022
5. Public Comment
6. Fire Assessments Rates 2022-2023
7. Station 2 Property
8. Financial Report
9. Administration Report
10. Commissioners Report:

**Commissioner Griesi  
Commissioner Dirling  
Commissioner Combee  
Commissioner Webb**

**Chairman's Report  
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

February 22, 2022

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, February 22, 2022, at 6:00 P.M. in the Commission Chamber.

Present were:	Edward G. Chitty	Chairman
	Kevin L. Webb	Vice-Chairman
	Holly B. Combee	Commissioner
	John Z. Griesi	Commissioner
	Stacey S. Bailey	Fire Chief
	Wayne L. Ownbey	Asst. Chief
Absent was:	Jeff A. Dirling	Commissioner

Chairman Chitty opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held January 25, 2022, were approved on a motion by Commissioner Combee, seconded by Commissioner Griesi and carried by a vote of 4-0.

Chairman Chitty called for public comment. There was none.

Chief Bailey advised the board that he has updated the Public Facility Report that is turned into Manatee County, the only updates were changing the number of calls, and the number of firefighters residing at Station 1. Commissioner Griesi made a motion to accept the updated Public Facilities Report, seconded by Commissioner Combee and carried by a vote of 4-0.

The financial report for month ending January 31, 2022, was presented. Chief Bailey indicated that the general fund received \$2,412,721.27 in revenue we are short by \$212,533.87 with money still coming in. The Impact Fee account has taken in \$196,441.13. The financial report was approved on a motion by Commissioner Combee, seconded by Commissioner Webb and carried by a vote of 4-0.

In the administration report Chief Bailey went over all the different items that were worked on this past month by staff.

In the Commission reports,

Commissioner Griesi – Asked about getting info out to the public on what it is we actually do here.

Commissioners Combee – Thanked everyone for all their hard work.

Commissioner Webb – Keep up the good work!

Commissioner Chitty – Appreciates everything everyone is doing!

With no further business for the board, Commissioner Webb motioned to adjourn the meeting, seconded by Commissioner Combee, and carried by a vote of 4-0. Meeting adjourned at 6:17 P.M.

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CHAIRMAN

ATTEST:

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SECRETARY

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**SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – March 22, 2022**

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<u>AGENDA NUMBER</u>	<u>PAGE NUMBER</u>	
3	N/A	2021 Awards
4	N/A	Minutes of February 22, 2022  <u>COMMISSION ACTION NECESSARY</u> <b>Motion to approve minutes. Second. Vote</b>
5	N/A	<b>Public comment</b> All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes
6	N/A	<b>Fire Assessments Rates for 2022-2023</b> Establish a public hearing date for the Assessment Rate to be set for Fiscal year 2022-2023  <u>COMMISSION ACTION NECESSARY</u> <b>Motion to establish public hearing for April 26, 2022 Second, Vote.</b>
7	N/A	Station 2 Update  <u>COMMISSION ACTION NECESSARY</u> <b>Information only</b>
8	1-2	Financial Report  February 2022  <u>COMMISSION ACTION NECESSARY</u> <b>Motion to Approve/disapprove financial report Second, Vote</b>
9	N/A	Administration Report  <u>COMMISSION ACTION NECESSARY</u> <b>None - Information Only</b>

**PARRISH FIRE DISTRICT**  
**Budget vs. Actual**  
**October 2021 through February 2022**

	<u>Oct '21 - Feb 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4110 · Tax Revenue	2,629,210.57	2,625,255.14	3,955.43
4310 · Miscellaneous Income	82,586.65	20,000.00	62,586.65
4410 · User's Fee	3,000.00	4,000.00	-1,000.00
<b>Total Income</b>	<u>2,714,797.22</u>	<u>2,649,255.14</u>	<u>65,542.08</u>
<b>Gross Profit</b>	2,714,797.22	2,649,255.14	65,542.08
<b>Expense</b>			
7100 · Salaries & Overtime	619,266.82	1,594,119.19	-974,852.37
7130 · 941 Taxes	46,241.29	121,950.12	-75,708.83
7150 · Employee Retirement	140,549.36	362,422.12	-221,872.76
7180 · Accounting & Bk Chgs	118.60		
7190 · Capital Expenditures	15,965.06	100,000.00	-84,034.94
7210 · Commissioners' Honorarium	1,500.00	6,000.00	-4,500.00
7250 · Communications	5,478.66	10,000.00	-4,521.34
7270 · Dues & Licenses	5,900.54	6,000.00	-99.46
7310 · Fire Prevention	366.55	6,000.00	-5,633.45
7360 · Gas, Diesel & Oil	6,765.35	11,000.00	-4,234.65
7410 · Insurance			
7411 · Dental	2,279.20	6,500.00	-4,220.80
7412 · Health	96,191.80	147,000.00	-50,808.20
7413 · Liability	32,039.10	44,000.00	-11,960.90
7414 · Workman's Comp.	35,990.35	32,000.00	3,990.35
<b>Total 7410 · Insurance</b>	<u>166,500.45</u>	<u>229,500.00</u>	<u>-62,999.55</u>
7450 · Medical Supplies	503.17	5,500.00	-4,996.83
7460 · Medical Testing	4,740.00	12,000.00	-7,260.00
7500 · Household Supplies	679.33	3,000.00	-2,320.67
7510 · Miscellaneous Supplies	550.53	5,000.00	-4,449.47
7570 · Printing & Office	1,997.26	5,000.00	-3,002.74
7610 · Professional Services/Legal	15,370.00	35,000.00	-19,630.00
7620 · R & M-Equipment	5,945.94	9,000.00	-3,054.06
7630 · R & M-Radios	7,500.00	9,000.00	-1,500.00
7640 · R & M-Station	3,853.52	10,000.00	-6,146.48
7650 · R & M-Vehicles	9,878.90	18,000.00	-8,121.10
7680 · Reconciliation Discrepancies	0.02		
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	1,045.34	4,000.00	-2,954.66
7730 · Training & Education	726.45	9,000.00	-8,273.55
7740 · Travel	489.39	500.00	-10.61
7760 · Uniforms & Gear	3,220.01	10,000.00	-6,779.99
7810 · Utilities	4,434.17	14,000.00	-9,565.83
<b>Total Expense</b>	<u>1,069,586.71</u>	<u>2,596,491.43</u>	<u>-1,526,904.72</u>
<b>Net Ordinary Income</b>	1,645,210.51	52,763.71	1,592,446.80
<b>Other Income/Expense</b>			
<b>Other Income</b>			
9501 · Proceed from LTD-Station 2	7,300,000.00		
<b>Total Other Income</b>	<u>7,300,000.00</u>		
<b>Other Expense</b>			
7195 · Station 2 Capital Expenditures	256,429.43		
9599 · Cost of Issuance-Station 2	24,215.22		
<b>Total Other Expense</b>	<u>280,644.65</u>		
<b>Net Other Income</b>	<u>7,019,355.35</u>		
<b>Net Income</b>	<u><u>8,664,565.86</u></u>	<u><u>52,763.71</u></u>	<u><u>8,611,802.15</u></u>

PARRISH FIRE DISTRICT-IFF  
**Budget vs. Actual**  
 October 2021 through February 2022

	<u>Oct '21 - Feb 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
<b>5110 · Impact Fees Collected</b>	257,941.13	475,000.00	-217,058.87
<b>5210 · Interest IFF</b>	0.00		
<b>5310 · Misc. Income</b>	0.00	0.00	0.00
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<b>Total Income</b>	257,941.13	475,000.00	-217,058.87
<b>Cost of Goods Sold</b>			
<b>50000 · Cost of Goods Sold</b>	0.00		
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<b>Total COGS</b>	0.00		
<b>Gross Profit</b>	257,941.13	475,000.00	-217,058.87
<b>Expense</b>			
<b>1160 · Pre Paid Expenses</b>	0.00		
<b>66000 · Payroll Expenses</b>	0.00		
<b>9000 · Due other Funds</b>	0.00		
<b>9120 · Architect</b>	0.00		
<b>9130 · Attorney</b>	0.00	10,000.00	-10,000.00
<b>9140 · Bank charges</b>	0.00		
<b>9200 · Transfer Out of Impact</b>	500,000.00		
<b>9210 · Loan</b>	0.00		
<b>9250 · Loan Interest</b>	0.00		
<b>9300 · Capital Expenditures</b>	12,686.07	265,000.00	-252,313.93
<b>9410 · Engineer</b>	0.00		
<b>9470 · Refund of IFF</b>	0.00		
<b>9480 · Station 2</b>	225,245.60	200,000.00	25,245.60
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<b>Total Expense</b>	737,931.67	475,000.00	262,931.67
<b>Net Income</b>	<u><u>-479,990.54</u></u>	<u><u>0.00</u></u>	<u><u>-479,990.54</u></u>