

PARRISH FIRE DISTRICT

March 26, 2024 – 6:00 p.m.

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. Minutes of meeting February 27, 2024**
- 4. Public Comment**
- 5. Fire Assessments Rates 2024-2025**
- 6. Financial Report**
- 7. Administration Report**
- 8. Commissioners Report:**

**Commissioner Hendry
Commissioner Stevens
Commissioner Griesi
Commissioner Webb**

Chairman's Report

Commissioner Chitty

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

February 27, 2024

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, February 27, 2024, at 6:00 P.M. in the Commission Chamber.

Present were:	Edward G. Chitty	Chairman
	Kevin L. Webb	Vice-Chairman
	John Z. Griesi	Commissioner
	Edward W. Stevens	Commissioner
	Eugene F. Hendry	Commissioner
	Stacey S. Bailey	Fire Chief

Chairman Chitty opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held January 23, 2024, were approved on a motion by Commissioner Griesi, seconded by Commissioner Stevens and carried by a vote of 5-0.

Chairman Chitty called for public comment. There was none.

Chief Bailey presented the updated Public Facilities Report, which included number of calls & the anticipated new fire station, built at the furthestmost portion of the fire district. Commissioner Griesi made a motion to approve the updated Public Facilities Report, seconded by Commissioner Stevens and carried by a vote of 5-0.

The financial report for month ending January 31, 2024, was presented. Chief Bailey indicated that the general fund received \$3,635,271.06 in revenue we are short by \$240,554.16 with money still coming in. The Impact Fee account has taken in \$191,604.80. The financial report was approved on a motion by Commissioner Webb, seconded by Commissioner Griesi and carried by a vote of 5-0.

In the administration report Chief Bailey went over all the different items that were worked on this past month by staff and that are still being worked on. Commissioner Webb asked about moving the awards back to our Christmas party again. We explained that it was the firefighters that had asked to move it so everyone could dress comfortably for the Christmas party.

In the Commission reports,
Commissioner Griesi – Nothing to report
Commissioners Hendry – Nothing to report
Commissioner Stevens – Nothing to report
Commissioner Webb – Nothing to report
Commissioner Chitty – Nothing to report

With no further Hendry and the board, Commissioner Webb motioned to adjourn the meeting, seconded by Commissioner Hendry, and carried by a vote of 5-0. Meeting adjourned at 6:35 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – March 26, 2024

**AGENDA
NUMBER** **PAGE
NUMBER**

- | | | |
|----------|------------|---|
| 3 | N/A | Minutes of February 27, 2024

<u>COMMISSION ACTION NECESSARY</u>
Motion to approve minutes. Second. Vote |
| 4 | N/A | Public comment
All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes |
| 5 | N/A | Fire Assessments Rates for 2024-2025
Establish a public hearing date for the Assessment Rate to be set for Fiscal year 2024-2025

<u>COMMISSION ACTION NECESSARY</u>
Motion to establish public hearing for April 23, 2024
Second, Vote. |
| 6 | 1-2 | Financial Report

February 2024

<u>COMMISSION ACTION NECESSARY</u>
Motion to Approve/disapprove financial report
Second, Vote |
| 7 | N/A | Administration Report

<u>COMMISSION ACTION NECESSARY</u>
None - Information Only |
| 8 | N/A | Commissioners Report

Commissioner Hendry
Commissioner Stevens
Commissioner Griesi
Commissioner Webb

Chairman's Report
Commissioner Chitty |

NEXT COMMISSION MEETING IS APRIL 23, 2024 @ 6:00pm.

PARRISH FIRE DISTRICT
Budget vs. Actual 2023-2024
October 2023 through February 2024

	Oct '23 - Feb 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	3,705,667.15	3,875,825.22	-170,158.07
4210 · Interest Income	5,946.70		
4310 · Miscellaneous Income	11,051.70	20,000.00	-8,948.30
4315 · Grant Revenue	490,633.79	0.00	490,633.79
4410 · User's Fee	4,575.50	4,000.00	575.50
9201 · IFF Transfer In for St 2 loan	482,995.04	483,000.00	-4.96
Total Income	4,700,869.88	4,382,825.22	318,044.66
Gross Profit	4,700,869.88	4,382,825.22	318,044.66
Expense			
7100 · Salaries & Overtime	899,763.48	2,168,330.00	-1,268,566.52
7130 · 941 Taxes	67,668.50	165,877.00	-98,208.50
7150 · Employee Retirement	272,636.73	650,497.00	-377,860.27
7180 · Accounting & Bk Chgs	243.54	0.00	243.54
7190 · Capital Expenditures	1,694.97	45,000.00	-43,305.03
7192 · Debt Service Engine	0.00	29,992.00	-29,992.00
7210 · Commissioners' Honorarium	7,500.00	30,000.00	-22,500.00
7250 · Communications	10,318.07	22,000.00	-11,681.93
7270 · Dues & Licenses	18,650.01	23,000.00	-4,349.99
7310 · Fire Prevention	1,737.42	6,000.00	-4,262.58
7360 · Gas, Diesel & Oil	10,506.95	28,000.00	-17,493.05
7410 · Insurance			
7411 · Dental	3,277.12	8,500.00	-5,222.88
7412 · Health	149,177.51	250,000.00	-100,822.49
7413 · Liability	52,563.99	85,000.00	-32,436.01
7414 · Workman's Comp.	54,585.00	93,000.00	-38,415.00
Total 7410 · Insurance	259,603.62	436,500.00	-176,896.38
7450 · Medical Supplies	1,634.70	7,250.00	-5,615.30
7460 · Medical Testing	11,228.00	12,500.00	-1,272.00
7500 · Household Supplies	2,855.63	5,000.00	-2,144.37
7510 · Miscellaneous Supplies	2,326.18	6,500.00	-4,173.82
7542 · Loan Principal - Station 2	683,647.64	284,227.00	399,420.64
7543 · Loan Interest - Station 2	262,342.44	198,767.00	63,575.44
7544 · Loan Prepayment Station 2	20,000.00		
7570 · Printing & Office	2,071.49	6,500.00	-4,428.51
7610 · Professional Services/Legal	21,836.25	35,000.00	-13,163.75
7620 · R & M-Equipment	14,686.59	15,000.00	-313.41
7630 · R & M-Radios	0.00	15,000.00	-15,000.00
7640 · R & M-Station			
7641 · R & M Station 1	6,859.35	22,000.00	-15,140.65
7642 · R & M Station 2	2,892.86	22,000.00	-19,107.14
Total 7640 · R & M-Station	9,752.21	44,000.00	-34,247.79
7650 · R & M-Vehicles	18,536.10	40,000.00	-21,463.90
7680 · Reconciliation Discrepancies	-0.09		
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	3,585.78	10,000.00	-6,414.22
7730 · Training & Education	8,957.27	17,500.00	-8,542.73
7740 · Travel	170.23	500.00	-329.77
7760 · Uniforms & Gear	9,236.70	14,000.00	-4,763.30
7810 · Utilities			
7811 · Utilities Water Station 1	1,523.53	4,000.00	-2,476.47
7812 · Utilities Electric Station 1	3,987.72	10,000.00	-6,012.28
7813 · Utilities Water Station 2	1,746.83	5,000.00	-3,253.17
7814 · Utilities Electric Station 2	2,302.38	12,000.00	-9,697.62
Total 7810 · Utilities	9,560.46	31,000.00	-21,439.54
Total Expense	2,632,750.87	4,348,440.00	-1,715,689.13
Net Ordinary Income	2,068,119.01	34,385.22	2,033,733.79
Other Income/Expense			
Other Expense			
7195 · Station 2 Capital Expenditures	1,498.50	0.00	1,498.50
Total Other Expense	1,498.50	0.00	1,498.50
Net Other Income	-1,498.50	0.00	-1,498.50
Net Income	2,066,620.51	34,385.22	2,032,235.29

PARRISH FIRE DISTRICT-IFF
Budget vs. Actual 2023 - 2024
 October 2023 through February 2024

	<u>Oct '23 - Feb 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
5110 · Impact Fees Collected	249,317.85	500,000.00	-250,682.15
Total Income	249,317.85	500,000.00	-250,682.15
Gross Profit	249,317.85	500,000.00	-250,682.15
Expense			
9130 · Attorney	0.00	10,000.00	-10,000.00
9300 · Capital Expenditures	26,807.08	125,000.00	-98,192.92
Total Expense	26,807.08	135,000.00	-108,192.92
Net Ordinary Income	222,510.77	365,000.00	-142,489.23
Other Income/Expense			
Other Expense			
9200 · Transfer Out of Impact	482,995.04	483,000.00	-4.96
Total Other Expense	482,995.04	483,000.00	-4.96
Net Other Income	-482,995.04	-483,000.00	4.96
Net Income	-260,484.27	-118,000.00	-142,484.27