

AGENDA

PARRISH FIRE DISTRICT

October 27, 2020 – 7:00p.m.

1. Open meeting for the Parrish Fire District
2. Prayer and Pledge
3. Presentation to Commissioner Trompke
4. Minutes of meeting for September 22, 2020
5. Public Comment
6. First Reading of Ordinance # 4
7. Financial Report
8. Station 2 update
9. Administration Report

Commissioners Report:

**Commissioner Dirling
Commissioner Trompke
Commissioner Combee
Commissioner Webb**

Chairman's Report

Commissioner Chitty

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

September 22, 2020

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, September 22, 2020, at 7:00 P.M. in the Commission Chamber.

Present were	Edward G. Chitty	Chairman
	Kevin L. Webb	Vice-Chairman
	Holly B. Combee	Commissioner
	Steven M. Trompke	Commissioner
	Jeff A. Dirling	Commissioner
	Stacey S. Bailey	Fire Chief
	Wayne L. Ownbey	Asst. Chief

Chairman Chitty opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held August 25, 2020 were approved on a motion by Commissioner Webb, seconded by Commissioner Trompke and carried by a vote of 5-0.

Chairman Chitty called for public comment, there was no one signed up to speak to the board.

Chief Bailey presented the contract with Willis Smith Construction for Construction Manager for Station 2. Vice President & Project Executive Brett Raymaker was present and answered any questions the board had. Commissioner Trompke made a motion to accept the contract from Willis Smith for Construction Manager, seconded by Commissioner Combee and carried by a vote of 5-0.

Chairman Chitty opened the public hearing to hear tax appeals from property owners with respect to the method of calculation or the amount levied against a parcel of land within the district. As there was no comment from the public, a motion was made to close the public hearing by Commissioner Trompke, seconded by Commissioner Combee and carried by a vote of 5-0.

Chairman Chitty presented Resolution 2020-07; "Appeals Hearing" and was approved on a motion by Commissioner Trompke, seconded by Commissioner Dirling and carried by a vote of 5-0.

Chief Bailey presented the financial report for month ending August 31, 2020. Chief Bailey indicated we are doing well on the general fund we have taken in an extra \$15,527.17 with \$219,787.33 remaining in the budget. The impact fee we have collected so far is \$298,067 with an additional check that just came in of \$52,000 which brings us to \$348,567.00. The financial report was approved on a motion by Commissioner Combee, seconded by Commissioner Trompke and carried by a vote of 5-0.

In the administration report, Chief Bailey had a few items he reported on.

Chairman Chitty called for Commissioners comments – Commissioner Dirling – see's good stuff going out on the campaign, would like to see the guys getting out there talking it up and maybe post a video on Facebook explaining why they feel \$80 for Fire is beneficially to them. Commissioner Trompke – Glad to see all the signs up in the community. Commissioner Combee – Glad about everything going on in the administration & keep up the good work. Commissioner Webb – Keep up the good work. Chairman Chitty – Agreed with Commissioner Combee, keep up the good work.

With no further business for the Board, Commissioner Combee motioned to adjourn the meeting, seconded by Commissioner Trompke, and carried by a vote of 5-0. Meeting adjourned at 7:29 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – October 27, 2020

<u>AGENDA NUMBER</u>	<u>PAGE NUMBER</u>	
3	N/A	Presentation to Commissioner Trompke Thank you for your dedication to the Parrish Fire District serving as Commissioner.
4	N/A	Minutes of September 22, 2020 <u>COMMISSION ACTION NECESSARY</u> Motion to approve minutes. Second. Vote
5	N/A	Public comment All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes.
6	N/A	First reading of Fire Prevention Ordinance # 4 AN ORDINANCE OF THE PARRISH FIRE DISTRICT ADOPTING A FIRE PREVENTION CODE OF THE PARRISH FIRE DISTRICT; ESTABLISHING THE BUREAU OF FIRE PREVENTION AND INSPECTION; ESTABLISHING RULES AND REGULATIONS FOR FIRE PREVENTION AND SAFETY; PROVIDING A PENALTY FOR FAILURE TO COMPLY WITH SAID REGULATIONS; PROVIDING A TAX INCENTIVE FOR BUILDINGS AND STRUCTURES WITH COMPLETE INTERNAL FIRE SUPPRESSION FACILITIES; REPEALING ORDINANCE #3; AND PROVIDING FOR AN EFFECTIVE DATE <u>COMMISSION ACTION NECESSARY</u> Motion to establish public hearing for November 24, 2020 Second. Vote
7	1-2	Financial Report – September 2020 <u>COMMISSION ACTION NECESSARY</u> Motion to approve/disapprove Financial Report Second. Vote.

8 **N/A** Station 2 Update

COMMISSION ACTION NECESSARY
Informational Only

10 **N/A** Administration Report

COMMISSION ACTION NECESSARY
None – Information Only

The Next Commission Meeting is November 24, 2020 @ 7:00pm.

PARRISH FIRE DISTRICT
Budget vs. Actual
October 2019 through September 2020

	<u>Oct '19 - Sep 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	1,662,904.17	1,647,377.00	15,527.17
4210 · Interest Income	578.05	0.00	578.05
4310 · Miscellaneous Income	36,864.64	23,300.00	13,564.64
4315 · Grant Revenue	4,288.00	0.00	4,288.00
4320 · FEMA	31,173.04	21,000.00	10,173.04
4410 · User's Fee	5,287.69	2,000.00	3,287.69
Total Income	<u>1,741,095.59</u>	<u>1,693,677.00</u>	<u>47,418.59</u>
Gross Profit	1,741,095.59	1,693,677.00	47,418.59
Expense			
7100 · Salaries & Overtime	1,158,743.47	1,200,390.00	-41,646.53
7130 · 941 Taxes	86,711.87	93,000.00	-6,288.13
7150 · Employee Retirement	267,107.39	283,000.00	-15,892.61
7180 · Accounting & Bk Chgs	45.89	0.00	45.89
7190 · Capital Expenditures	134,932.84	138,000.00	-3,067.16
7210 · Commissioners' Honorarium	6,000.00	6,000.00	0.00
7250 · Communications	13,230.53	8,000.00	5,230.53
7270 · Dues & Licenses	9,085.10	6,000.00	3,085.10
7310 · Fire Prevention	4,168.93	5,000.00	-831.07
7360 · Gas, Diesel & Oil	9,941.11	10,000.00	-58.89
7410 · Insurance			
7411 · Dental	5,733.83	5,200.00	533.83
7412 · Health	119,443.67	127,200.00	-7,756.33
7413 · Liability	39,233.56	40,000.00	-766.44
7414 · Workman's Comp.	36,407.00	32,000.00	4,407.00
7410 · Insurance - Other	0.00	0.00	0.00
Total 7410 · Insurance	<u>200,818.06</u>	<u>204,400.00</u>	<u>-3,581.94</u>
7450 · Medical Supplies	6,600.16	4,000.00	2,600.16
7460 · Medical Testing	3,530.00	6,000.00	-2,470.00
7500 · Household Supplies	3,291.78	2,500.00	791.78
7510 · Miscellaneous Supplies	2,566.55	2,000.00	566.55
7570 · Printing & Office	4,204.81	4,000.00	204.81
7610 · Professional Services/Legal	29,334.55	30,000.00	-665.45
7620 · R & M-Equipment	13,878.90	12,000.00	1,878.90
7630 · R & M-Radios	952.56	8,000.00	-7,047.44
7640 · R & M-Station	9,318.96	10,000.00	-681.04
7650 · R & M-Vehicles	21,889.49	18,000.00	3,889.49
7690 · Refund	382.82	500.00	-117.18
7710 · Fire Equipment & Tools	6,808.54	9,000.00	-2,191.46
7730 · Training & Education	10,935.93	10,000.00	935.93
7740 · Travel	684.75	500.00	184.75
7760 · Uniforms & Gear	11,893.84	10,000.00	1,893.84
7810 · Utilities	10,742.20	14,000.00	-3,257.80
7850 · Volunteer P/R	1,290.00	3,000.00	-1,710.00
Total Expense	<u>2,029,091.03</u>	<u>2,097,290.00</u>	<u>-68,198.97</u>
Net Ordinary Income	-287,995.44	-403,613.00	115,617.56
Other Income/Expense			
Other Expense			
8000 · Prior Period Adjustment	3,213.74		
Total Other Expense	<u>3,213.74</u>		
Net Other Income	-3,213.74	0.00	-3,213.74
Net Income	<u><u>-291,209.18</u></u>	<u><u>-403,613.00</u></u>	<u><u>112,403.82</u></u>

PARRISH FIRE DISTRICT-IFF

Budget vs. Actual

Accrual Basis

October 2019 through September 2020

	<u>Oct '19 - Sep 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	348,567.00	150,000.00	198,567.00
5210 · Interest IFF	0.00	0.00	0.00
5310 · Misc. Income	0.00	0.00	0.00
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Total Income	348,567.00	150,000.00	198,567.00
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
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Total COGS	0.00		
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Gross Profit	348,567.00	150,000.00	198,567.00
Expense			
1160 · Pre Paid Expenses	0.00		
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00	0.00	0.00
9130 · Attorney	3,814.74	10,000.00	-6,185.26
9140 · Bank charges	0.00	0.00	0.00
9210 · Loan	0.00	0.00	0.00
9250 · Loan Interest	0.00	0.00	0.00
9300 · Capital Expenditures	96,313.59	335,000.00	-238,686.41
9410 · Engineer	0.00		
9470 · Refund of IFF	0.00	0.00	0.00
9480 · Station 2	9,609.38	0.00	9,609.38
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Total Expense	109,737.71	345,000.00	-235,262.29
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Net Income	238,829.29	-195,000.00	433,829.29