

AGENDA

PARRISH FIRE DISTRICT

October 26, 2021 – 6:30p.m.

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. Minutes of meeting for September 28, 2021**
- 4. Public Comment**
- 5. Resolution 2021-06**
- 6. Resolution 2021-07**
- 7. Financial Report**
- 8. Station 2 update**
- 9. Administration Report**

Commissioners Report:

**Commissioner Griesi
Commissioner Dirling
Commissioner Combee
Commissioner Webb**

Chairman's Report

Commissioner Chitty

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

September 28, 2021

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, September 28, 2021, at 6:30 P.M. in the Commission Chamber.

Present were	Edward G. Chitty	Chairman
	Kevin L. Webb	Vice-Chairman
	John Z. Griesi	Commissioner
	Stacey S. Bailey	Fire Chief
	Wayne L. Ownbey	Asst. Chief
Absent were	Holly B. Combee	Commissioner
	Jeff A. Dirling	Commissioner

Chairman Chitty opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held August 24, 2021, were approved on a motion by Commissioner Webb, seconded by Commissioner Griesi and carried by a vote of 3-0.

Chairman Chitty called for public comment, there was no one signed up to speak to the board.

Due to Commissioner Combee being out of town and the Secretary had to sign off on Resolution 2021-05 Financing for Station 2, Commissioner Webb made a motion to appoint Commissioner Griesi as acting Secretary for the Parrish Fire District Board of Commissioners, seconded by Commissioner Griesi and carried by a vote of 3-0.

Chief Bailey presented Resolution 2021-04 Fire Prevention Code Board of Appeals, he explained that each district was to adopt this procedure for if some contractor or engineer wants to challenge a decision that was made by the Fire Prevention Bureau, they could take it to a different board that is made up of professionals that will make a final determination. Commissioner Webb made a motion to approve Resolution 2021-05, seconded by Commissioner Griesi and carried by a vote of 3-0.

Chief Bailey presented Resolution 2021-05 Financing for Station 2, after some discussion, Commissioner Griesi made a motion to approve Resolution 2021-05, seconded by Commissioner Webb and carried by a vote of 3-0.

Chief Bailey presented the financial report for month ending August 31, 2021. Chief Bailey indicated we still need to collect a small amount of taxes this year at \$21,242.00, all other expenses have been held off unless an emergency until next fiscal year. Impact Fee we have collected \$556,534.00 as of this fiscal year. Commissioner Griesi made a motion to approve the Financial Report for August 31, 2021, seconded by Commissioner Webb and carried by a vote of 3-0.

In the administration report, Chief Bailey had a few items he reported on.

Chairman Chitty called for Commissioners comments –

Commissioner Griesi – Just thankful for everyone's hard work that's being done around here.

Commissioner Webb – Agreed with Commissioner Griesi, keep up the good work.

Chairman Chitty – Agreed with Commissioner Griesi & Webb, keep up the good work.

With no further business for the Board, Commissioner Griesi motioned to adjourn the meeting, seconded by Commissioner Webb, and carried by a vote of 3-0. Meeting adjourned at 6:45 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – October 26, 2021

<u>AGENDA NUMBER</u>	<u>PAGE NUMBER</u>	
3	N/A	Minutes of September 28, 2021 <u>COMMISSION ACTION NECESSARY</u> Motion to approve minutes. Second. Vote
4	N/A	Public comment All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes.
5	1	Resolution 2021-06 - Budget Adjustments for Fiscal Year 2020/21 Appropriation of funds to balance out categories that have overages. <u>COMMISSION ACTION NECESSARY</u> Motion to approve or disapprove Resolution 2021-06 Budget Adjustments. Second. Vote
6	2	Resolution 2021-07 - Budget Adjustments for Fiscal Year 2021/22 Appropriation of funds to balance out categories that have overages. <u>COMMISSION ACTION NECESSARY</u> Motion to approve or disapprove Resolution 2021-06 Budget Adjustments. Second. Vote
7	3-4	Financial Report – September 2021 <u>COMMISSION ACTION NECESSARY</u> Motion to approve/disapprove Financial Report Second. Vote.

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| 8 | N/A | Station 2 Update
<u>COMMISSION ACTION NECESSARY</u>
Informational Only |
| 9 | N/A | Administration Report

<u>COMMISSION ACTION NECESSARY</u>
None – Information Only |
| 10 | N/A | Commissioners Report

Commissioner Griesi
Commissioner Dirling
Commissioner Combee
Commissioner Webb

Chairman Chitty |

The Next Commission Meeting is November 23, 2021 @ 6:30pm.

RESOLUTION NO. 2021-06

A RESOLUTION OF THE PARRISH FIRE DISTRICT ADOPTING AMENDMENTS TO THE 2020/21 FISCAL YEAR BUDGET

WHEREAS, the Parrish Fire District had previously approved Resolution No. 2020-06 adopting the 2020/21 fiscal year budget.

WHEREAS, in accordance with Chapter 189.418(6)(c) F.S. all amendments to the budget must be adopted by resolution.

\$78,819.00 from the Unrestricted General Fund Reserve for the appropriation of expenditures within the Salaries & Overtime, 941 taxes category. Coverage for Firefighter Howard out on sick leave due to Covid.

\$7,200 from Unrestricted General Fund Reserve for the appropriation of expenditures within 7250 Communications – Reserve Responder emails, Active 911.

\$5,170.00 from Unrestricted General Fund Reserve for the appropriation of expenditures within 7360 Gas, Diesel, & Oil – Cost of fuel increase, more driver training on all trucks and increase of Fleet vehicles

\$2,623.00 from Unrestricted General Fund Reserve for the appropriation of expenditures within 7460 Medical Testing – Reserve Responders

\$2,458.00 from Unrestricted General Fun Reserve for the appropriation of expenditures within 7610 Professional Services – Due to \$80 for Fire Assessment.

\$2,716.00 from Unrestricted General Fund Reserve for the appropriation of expenditures within 7650 R & M Vehicles – Tires for multiple trucks, I-mobile install in C-4.

\$1,581.00 from Unrestricted General Fund Reserve for the appropriation of expenditures within 7710 Fire Equipment & tools – multiple tools purchased.

\$4,216.00 from Unrestricted General Fund Reserve for the appropriation of expenditures within 7730 Training & Education - Increase on Target Solutions and training.

NOW THEREFORE BE IT RESOLVED that the Board of Fire Commissioners adopts these amendments to the 2020/21 fiscal year budget.

ADOPTED this 26th day of October 2021, upon motion in regular session.

Chairman

ATTEST:

Secretary

RESOLUTION NO. 2021-07

A RESOLUTION OF THE PARRISH FIRE DISTRICT ADOPTING AMENDMENTS TO THE 2021/22 FISCAL YEAR BUDGET

WHEREAS, the Parrish Fire District had previously approved Resolution No. 2021-03 adopting the 2021/22 fiscal year budget.

WHEREAS, in accordance with Chapter 189.418(6)(c) F.S. all amendments to the budget must be adopted by resolution.

\$7,300,000.00 loan added to the Fiscal year budget 2021/22 – Loan for Station 2 project.

NOW THEREFORE BE IT RESOLVED that the Board of Fire Commissioners adopts these amendments to the 2020/21 fiscal year budget.

ADOPTED this 26th day of October 2021, upon motion in regular session.

Chairman

ATTEST:

Secretary

10/19/21

PARRISH FIRE DISTRICT
Budget vs. Actual
October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	1,829,322.98	1,850,133.00	-20,810.02
4310 · Miscellaneous Income	20,979.16	23,300.00	-2,320.84
4315 · Grant Revenue	5,000.00	0.00	5,000.00
4410 · User's Fee	8,895.50	4,000.00	4,895.50
Total Income	1,864,197.64	1,877,433.00	-13,235.36
Gross Profit	1,864,197.64	1,877,433.00	-13,235.36
Expense			
7100 · Salaries & Overtime	1,347,832.97	1,277,822.00	70,010.97
7130 · 941 Taxes	103,307.08	94,500.00	8,807.08
7150 · Employee Retirement	293,794.24	294,800.00	-1,005.76
7180 · Accounting & Bk Chgs	703.91	0.00	703.91
7190 · Capital Expenditures	51,691.81	70,000.00	-18,308.19
7210 · Commissioners' Honorari...	6,000.00	6,000.00	0.00
7250 · Communications	15,192.00	8,000.00	7,192.00
7270 · Dues & Licenses	6,486.45	5,500.00	986.45
7310 · Fire Prevention	6,744.87	6,000.00	744.87
7360 · Gas, Diesel & Oil	15,169.26	10,000.00	5,169.26
7410 · Insurance			
7411 · Dental	5,659.88	6,000.00	-340.12
7412 · Health	129,763.60	127,000.00	2,763.60
7413 · Liability	42,668.46	40,000.00	2,668.46
7414 · Workman's Comp.	36,465.00	31,000.00	5,465.00
Total 7410 · Insurance	214,556.94	204,000.00	10,556.94
7450 · Medical Supplies	5,084.55	5,500.00	-415.45
7460 · Medical Testing	9,623.00	7,000.00	2,623.00
7500 · Household Supplies	2,865.51	3,000.00	-134.49
7510 · Miscellaneous Supplies	3,362.18	4,000.00	-637.82
7570 · Printing & Office	5,092.34	5,000.00	92.34
7610 · Professional Services/Le...	27,457.69	25,000.00	2,457.69
7620 · R & M-Equipment	9,727.45	9,000.00	727.45
7630 · R & M-Radios	8,500.08	8,000.00	500.08
7640 · R & M-Station	5,683.30	10,000.00	-4,316.70
7650 · R & M-Vehicles	20,715.54	18,000.00	2,715.54
7690 · Refund	100.00	500.00	-400.00
7710 · Fire Equipment & Tools	4,580.40	3,000.00	1,580.40
7730 · Training & Education	13,215.66	9,000.00	4,215.66
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	9,660.25	10,000.00	-339.75
7810 · Utilities	11,028.90	14,000.00	-2,971.10
Total Expense	2,198,176.38	2,108,122.00	90,054.38
Net Ordinary Income	-333,978.74	-230,689.00	-103,289.74
Net Income	-333,978.74	-230,689.00	-103,289.74

PARRISH FIRE DISTRICT-IFF
2020 - 2021 Budget vs. Actual
October 2020 through September 2021

	<u>Oct '20 - Sep 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	642,778.80	200,000.00	442,778.80
5210 · Interest IFF	0.00	0.00	0.00
5310 · Misc. Income	0.00	0.00	0.00
Total Income	<u>642,778.80</u>	<u>200,000.00</u>	<u>442,778.80</u>
Gross Profit	642,778.80	200,000.00	442,778.80
Expense			
9120 · Architect	0.00	0.00	0.00
9130 · Attorney	0.00	10,000.00	-10,000.00
9140 · Bank charges	0.00	0.00	0.00
9210 · Loan	0.00	0.00	0.00
9250 · Loan Interest	0.00	0.00	0.00
9300 · Capital Expenditures	65,403.64	0.00	65,403.64
9470 · Refund of IFF	500.00	0.00	500.00
9480 · Station 2	361,900.26	670,000.00	-308,099.74
Total Expense	<u>427,803.90</u>	<u>680,000.00</u>	<u>-252,196.10</u>
Net Income	<u><u>214,974.90</u></u>	<u><u>-480,000.00</u></u>	<u><u>694,974.90</u></u>