

## **AGENDA**

# **PARRISH FIRE DISTRICT**

**February 23, 2021 – 6:30 p.m.**

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. Minutes of meeting January 26, 2021**
- 4. Public Comment**
- 5. Public Facility Report**
- 6. Station 2**
- 7. Financial Report**
- 8. Administration Report**
- 9. Commissioners Report:**

**Commissioner Griesi  
Commissioner Dirling  
Commissioner Combee  
Commissioner Webb**

**Chairman's Report  
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

January 26, 2021

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, January 26, 2021, at 6:30 P.M. in the Commission Chamber.

Present were	Kevin L. Webb	Vice-Chairman
	Holly B. Combee	Commissioner
	Steven M. Trompke	Commissioner
	Jeff A. Dirling	Commissioner
	Stacey S. Bailey	Fire Chief
	Wayne L. Ownbey	Asst. Chief
Absent was	Edward G. Chitty	Chairman

Vice-Chairman Webb opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held November 24, 2020 were approved on a motion by Commissioner Combee, seconded by Commissioner Griesi and carried by a vote of 4-0.

Vice-Chairman Webb called for public comment, there was none.

SchenkelShultz was here to give a presentation to the Board of Commissioners, to get their input on the design of the station & training tower. After the presentation Commissioner Combee asked for different options on the Cupola, as they did not care for how high it sticks up. The board directed the Chief & Architecture SchenkelShultz to come up with some different renditions of a cupola for them to choose.

Financial reports for month ending November 30, 2020 and month ending December 31, 2020 were presented. Chief Bailey indicated that the general fund had received \$1,644,234.96 in revenue while expenditures have been minimal. The Impact Fee account has received \$113,000.00 for the year. The financial reports were approved on a motion by Commissioner Dirling, seconded by Commissioner Griesi and carried by a vote of 4-0.

In the administration report, Chief Bailey discussed several items that have come up.

In the Commission reports

Commissioner Griesi – Thanked the Chief & the guys for getting involved with everything, and thanked Willis Smith & SchenkelShultz for everything they have done so far.

Commissioner Dirling - Advised the board that he is now the Chairman/President of the Manatee County Fire Commissioners Assoc, he is looking to revamp the organization.

Commissioner Combee – Thanked everyone for all their hard work.

Commissioner Webb – Spoke about the new county commissioners bringing up consolidation again.

With no further business for the board, Commissioner Combee motioned to adjourn the meeting, seconded by Commissioner Dirling, and carried by a vote of 4-0. Meeting adjourned at 8:08 P.M.

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CHAIRMAN

ATTEST:

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SECRETARY

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**SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – February 23, 2021**

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**AGENDA  
NUMBER**      **PAGE  
NUMBER**

- 3**            **N/A**            **Minutes of January 26, 2021**
- COMMISSION ACTION NECESSARY*  
**Motion to approve minutes. Second. Vote**
- 4**            **N/A**            **Public comment**
- All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes
- 5**            **1-6**            **Public Facilities Report Update**
- COMMISSION ACTION NECESSARY*  
**Motion to Approve/disapprove the Public Facilities Report  
Second, Vote**
- 6**            **N/A**            **Station 2 Update**
- COMMISSION ACTION NECESSARY*  
**Information Only**
- 7**            **7-8**            **Financial Report**
- January 2021**
- COMMISSION ACTION NECESSARY*  
**Motion to Approve/disapprove Financial report  
Second, Vote**
- 8**            **N/A**            **Administration Report**
- COMMISSION ACTION NECESSARY*  
**None - Information Only**

# PARRISH FIRE DISTRICT PUBLIC FACILITIES REPORT

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Edward G. Chitty, Chairman

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Kevin L. Webb, Vice Chairman

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Holly B. Combee, Commissioner

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Jeff A. Dirling, Commissioner

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John Z. Griesi, Commissioner

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Stacey S. Bailey, Fire Chief

PARRISH FIRE DISTRICT  
12132 U.S. 301 N.  
Parrish, Florida 34219

February 23<sup>rd</sup>, 2021

This report is a compilation of information as required by Florida Statute 189.415, Special Districts Public Facilities Report. This report is required to be submitted to Manatee County, the local general-purpose government.

The geographical service area and legal description of the facility owned and operated by the Parrish Fire District is included.

The existing capacity of the facility along with the current demand within the District is also provided.

The Parrish Fire District covers approximately 98 square miles.

A proposed five-year construction plan is provided and projected funding.

### **GEOGRAPHIC SERVICE AREA**

The Parrish Fire District is located in the north and northeastern part of Manatee County, north of the Manatee River. The approximate area of the District is 98 square miles, with a current population of approximately 12,000.

The District includes, but is not limited to, mobile home parks, condominium, apartment buildings, single family residential uses, various types of businesses, one shopping center, light industrial uses, and assembly occupancies.

### **JURISDICTION**

The lands incorporated within the Parrish Fire District are located in Manatee County, Florida, and are described as follows:

Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35 and 36 all lying in Township 33 South, Range 19 East; and Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12, all lying in Township 34 South, Range 19 East; and all of Sections 13, 14, 15, 16, 17, and 18, lying north of Manatee River, all lying in Township 34 South, Range 19 East, and Sections 3, 4, 5, 6, 7, 8, 9, 10, 15, 16, 17, 18, 19, 20, 21, 22, 27, 28, 29, 30, 31, 32, 33, and 34, all lying in Township 33 South, Range 20 East, and Sections 3, 4, 5, 6, 7, 8, 9, 10, 15, 16, 17, 18, 19, 20, 21, 22, and 28, all lying in Township 34 South, Range 20 East, and all of Sections 29, 30, 32, and 33, lying North of Manatee River, all lying in Township 34 South, Range 20 East.

**EXISTING FIRE STATION**

The specifics for the facility is as follows:

Fire Station #1 and                    12132 U.S. 301 N.  
Headquarters Complex:           Parrish, Florida 34219

DP #4628.0200/0  
DP #4628.0049/9  
DP #4628.0044/9

This facility currently has a capacity for six (9) fire suppression personnel, Two (2) Manatee County EMS personnel, administrative staff of four (4) personnel and housing fire apparatus and EMS ambulance.

**Legal Description**

COM AT THE PT OF INTERSECTION OF THE N LN OF SEC 32 TWN 33 S RNG 19 AND THE C/L OF OLD TAMPA RD (2ND AVE E); TH S 00 DEG 53 MIN 10 SEC E ALG SD C/L, 281.14 FT; TH S 89 DEG 20 MIN 17 SEC E 25 FT TO A PT ON THE E R/W LN OF SD OLD TAMPA RD; TH CONT S 89 DEG 20 MIN 17 SEC E 150 FT FOR A POB, TH CONT S 89 DEG 20 MIN 17 SEC E 466.20 FT TO A PT ON THE W R/W LN OF US HWY 301 (TAMIAMI TRAIL); TH S 00 DEG 14 MIN 00 SEC E ALG SD W R/W LN 85.88 FT TO THE PT OF CURVATURE OF A CURVE, CONCAVE TO THE W, HAVING A RAD OF 1335.40 FT; TH SLY ALG THE ARC OF SD CURVE AND SD R/ W LN, THROUGH A C/A OF 18 DEG 03 MIN 25 SEC 420.85 FT (CHORD=420.85 FT; CHORD BRG=S 03 DEG 17 MIN 30 SEC E); TH LEAVING SD R/W LN, GO N 89 DEG 20 MIN 17 SEC W, 394.72 FT; TH N 00 DEG 53 MIN 10 SEC W 500.95 FT TO THE POB (1535/0057)  
PI#4628.0200/0

THE N 25 FT OF LOT 4 THE GROVES OF PARRISH. PI#4628.0049/9

THE S 25 FT OF LOT 3 THE GROVES OF PARRISH. PI#4628.0044/9

Service Area: 97.8 sq. miles

**ANNEX/MAINTENANCE BUILDING**

Annex/Maintenance Building: 7006 122<sup>nd</sup> Avenue East  
Parrish, Florida 34219

**Legal Description**

LOTS 12, 13 CRAWFORD PARRISH ADD; TOGETHER WITH: BEG 70 YDS N OF SE COR OF NE1/4 OF SW1/4. TH N 70 YDS. W 70 YDS. S 70 YDS. E 70 YDS, LESS 30 FT OFF E FOR ST & LESS THE S1/2 THEREOF, ALSO BEG 130 YDS N OF SE COR OF NE1/4 OF SW1/4, TH N 45 YDS, W 70 YDS, S 45 YDS, E 70 YDS LESS 30 FT OFF E & N FOR STS & LESS H/W R/W PI#4595.0005/4

This facility is currently used to house fire apparatus and maintenance equipment.

**DEMANDS OF AREA SERVED**

Below is the total number of fire department responses for the year of 2020. The number listed is the total impact to the District for the year.

TOTAL: 955 calls

**PROPOSED FIVE YEAR CONSTRUCTION PLAN**

During the next five years, the Fire District plans to:

- Continue maintenance needs for the current buildings.
- Construct a new fire station in the northeast portion of the fire district.

Anticipated time of completion: EST. 2021/2022

- Construct a new fire station in the furthestmost portion of the fire district.

Anticipated time of completion: EST. 2024/2025

Both new stations to have a capacity for 3 pieces of apparatus and provide housing for six to eight personnel. The anticipated demand for these facilities will be to provide service for the anticipated increase in population, with growth being in commercial and residential development in the district.

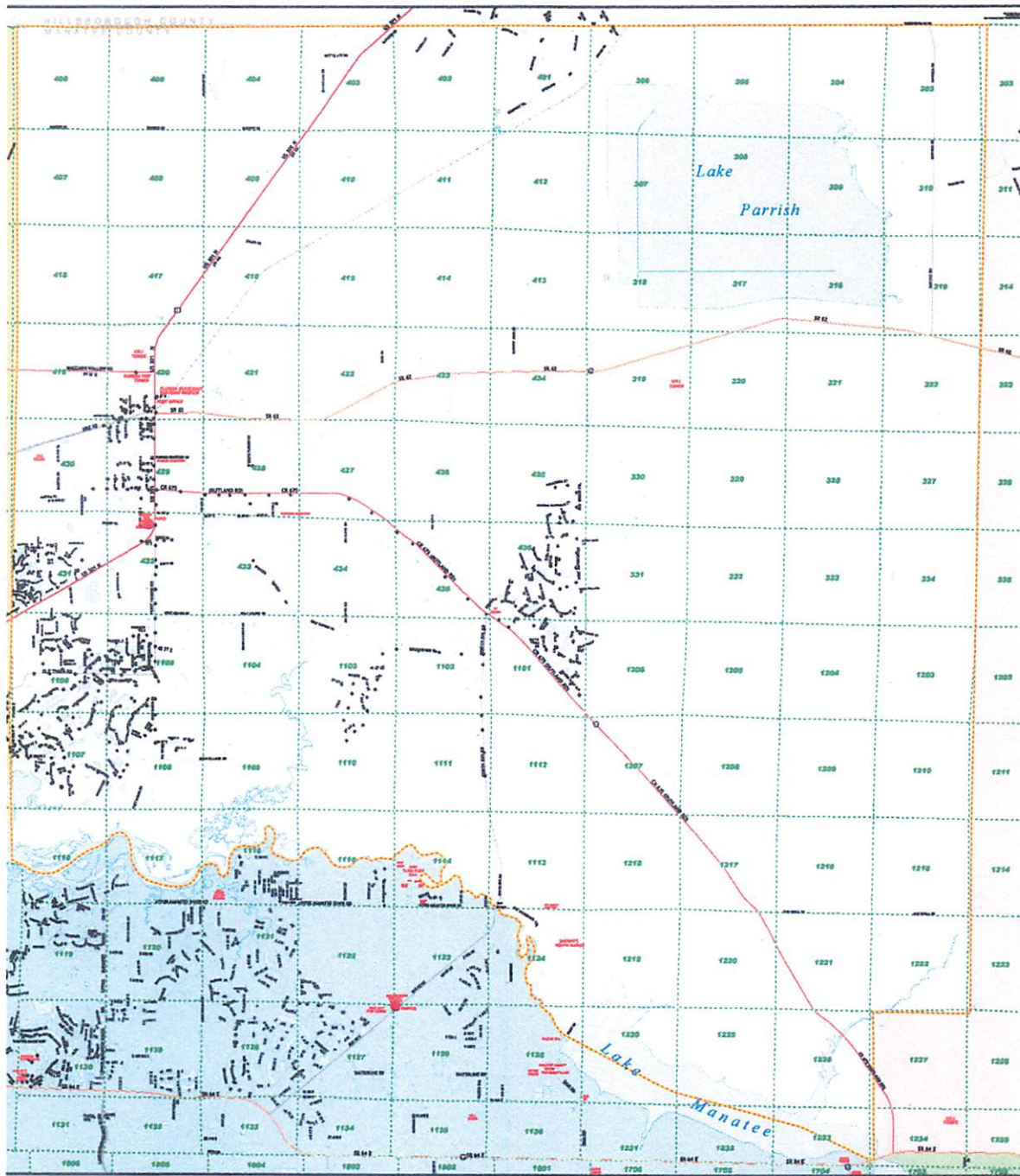
## **PROJECTED FUNDING SYSTEM FOR FUTURE FIRE STATIONS**

The primary source of funding is derived from tax assessments. In addition, the Parrish Fire District collects impact fees for new construction of facilities.

The Parrish Fire District has the authority and power to acquire property by grant, gift, purchase, devise or eminent domain, or any other means allowed by statute. (See Enabling Act Chapter 2004-400)



# PARRISH FIRE DISTRICT GEOGRAPHICAL BOUNDARIES



**PARRISH FIRE DISTRICT**  
**Budget vs. Actual**  
 October 2020 through January 2021

	Oct '20 - Jan 21	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4110 · Tax Revenue	1,694,055.41	1,850,133.00	-156,077.59
4310 · Miscellaneous Income	6,780.00	23,300.00	-16,520.00
4315 · Grant Revenue	0.00	0.00	0.00
4410 · User's Fee	2,230.25	4,000.00	-1,769.75
<b>Total Income</b>	<b>1,703,065.66</b>	<b>1,877,433.00</b>	<b>-174,367.34</b>
<b>Gross Profit</b>	<b>1,703,065.66</b>	<b>1,877,433.00</b>	<b>-174,367.34</b>
<b>Expense</b>			
7100 · Salaries & Overtime	488,466.31	1,277,822.00	-789,355.69
7130 · 941 Taxes	35,908.21	94,500.00	-58,591.79
7150 · Employee Retirement	109,966.17	294,800.00	-184,833.83
7180 · Accounting & Bk Chgs	119.26	0.00	119.26
7190 · Capital Expenditures	4,581.79	70,000.00	-65,418.21
7210 · Commissioners' Honorarium	1,500.00	6,000.00	-4,500.00
7250 · Communications	5,777.67	8,000.00	-2,222.33
7270 · Dues & Licenses	2,461.80	5,500.00	-3,038.20
7310 · Fire Prevention	1,678.27	6,000.00	-4,321.73
7360 · Gas, Diesel & Oil	2,861.32	10,000.00	-7,138.68
7410 · Insurance			
7411 · Dental	1,972.80	6,000.00	-4,027.20
7412 · Health	74,115.82	127,000.00	-52,884.18
7413 · Liability	27,630.46	40,000.00	-12,369.54
7414 · Workman's Comp.	22,893.75	31,000.00	-8,106.25
<b>Total 7410 · Insurance</b>	<b>126,612.83</b>	<b>204,000.00</b>	<b>-77,387.17</b>
7450 · Medical Supplies	796.94	4,000.00	-3,203.06
7460 · Medical Testing	8,878.00	7,000.00	1,878.00
7500 · Household Supplies	1,101.44	3,000.00	-1,898.56
7510 · Miscellaneous Supplies	1,280.07	5,500.00	-4,219.93
7570 · Printing & Office	1,587.88	5,000.00	-3,412.12
7610 · Professional Services/Legal	5,798.00	25,000.00	-19,202.00
7620 · R & M-Equipment	5,613.91	9,000.00	-3,386.09
7630 · R & M-Radios	7,500.00	8,000.00	-500.00
7640 · R & M-Station	1,306.38	10,000.00	-8,693.62
7650 · R & M-Vehicles	7,008.67	18,000.00	-10,991.33
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	2,642.33	3,000.00	-357.67
7730 · Training & Education	4,910.81	9,000.00	-4,089.19
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	1,635.74	10,000.00	-8,364.26
7810 · Utilities	3,134.40	14,000.00	-10,865.60
<b>Total Expense</b>	<b>833,128.20</b>	<b>2,108,122.00</b>	<b>-1,274,993.80</b>
<b>Net Ordinary Income</b>	<b>869,937.46</b>	<b>-230,689.00</b>	<b>1,100,626.46</b>
<b>Net Income</b>	<b>869,937.46</b>	<b>-230,689.00</b>	<b>1,100,626.46</b>

**PARRISH FIRE DISTRICT-IFF**  
**2020 - 2021 Budget vs. Actual**  
 October 2020 through January 2021

	<u>Oct '20 - Jan 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
<b>5110 · Impact Fees Collected</b>	165,977.05	200,000.00	-34,022.95
<b>5210 · Interest IFF</b>	0.00	0.00	0.00
<b>5310 · Misc. Income</b>	0.00	0.00	0.00
<b>Total Income</b>	<u>165,977.05</u>	<u>200,000.00</u>	<u>-34,022.95</u>
<b>Gross Profit</b>	165,977.05	200,000.00	-34,022.95
<b>Expense</b>			
<b>9120 · Architect</b>	0.00	0.00	0.00
<b>9130 · Attorney</b>	0.00	10,000.00	-10,000.00
<b>9140 · Bank charges</b>	0.00	0.00	0.00
<b>9210 · Loan</b>	0.00	0.00	0.00
<b>9250 · Loan Interest</b>	0.00	0.00	0.00
<b>9300 · Capital Expenditures</b>	5,495.62	0.00	5,495.62
<b>9470 · Refund of IFF</b>	500.00	0.00	500.00
<b>9480 · Station 2</b>	80,082.40	670,000.00	-589,917.60
<b>Total Expense</b>	<u>86,078.02</u>	<u>680,000.00</u>	<u>-593,921.98</u>
<b>Net Income</b>	<u><u>79,899.03</u></u>	<u><u>-480,000.00</u></u>	<u><u>559,899.03</u></u>