

AGENDA

PARRISH FIRE DISTRICT

January 23, 2024 – 6:00 p.m.

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. Minutes of meeting November 28, 2023**
- 4. Public Comment**
- 5. Financial Reports**
- 6. Administration Report**
- 7. Commissioners Report:**

**Commissioner Hendry
Commissioner Stevens
Commissioner Griesi
Commissioner Webb**

**Chairman's Report
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

November 28, 2023

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, November 28, 2023, at 6:00 P.M. in the Commission Chamber.

Present were:	Edward G. Chitty	Chairman
	Kevin L. Webb	Vice - Chairman
	John Z. Griesi	Commissioner
	Edward W. Stevens	Commissioner
	Stacey S. Bailey	Fire Chief
Absent was:	Eugene F. Hendry	Commissioner

Chairman Chitty opened the meeting of the Parrish Fire Commission.

Joshua Torres, Cody Abbott, and Elizabeth Alvarez were all sworn in with an official badge pinning and reading of the oath ceremony.

The minutes of the previous meeting held October 24, 2023, were approved on a motion by Commissioner Webb, seconded by Commissioner Griesi and carried by a vote of 4-0.

Chairman Chitty called for public comment, there was none.

Chairman Chitty opened the public hearing for The Fire Prevention Ordinance No.5. An Ordinance of the Parrish Fire District adopting a fire prevention code of the Parrish Fire District; Establishing the Bureau of Fire Prevention and Inspection; Establishing rules and regulations for fire prevention and safety; providing a penalty for failure to comply with said regulations; providing a tax incentive for buildings and structures with complete internal fire suppression facilities; repealing ordinance #4; no one was present to speak. Commissioner Webb made a motion to close the public hearing, seconded by Commissioner Stevens, and carried by a vote of 4-0. A motion was made by Commissioner Stevens approving Fire Prevention Ordinance No.5, seconded by Commissioner Webb, and carried by a vote of 4-0.

Chairman Chitty advised appointments for 2024 to the Manatee County Fire Commissioners Association was necessary. Commissioner Webb made a motion to keep the same representatives that we had for 2023, Commissioner Griesi as Representative, & Commissioner Hendry as the Alternate, seconded by Commissioner Stevens, and carried by a vote of 4-0.

Chairman Chitty brought up the next years Commission Meeting dates for 2024, if anything needs to be changed, then now is the time. Commissioner Webb made a motion to approve the 2024 Commission meeting dates, seconded by Commissioner Griesi, and carried by a vote of 4-0.

Financial report for month ending October 2023 was presented. Chief Bailey indicated that the general fund hasn't received anything in revenue, with expenses at a minimum. The Impact Fee account has not received at this time also. The financial reports were approved on a motion by Commissioner Griesi, seconded by Commissioner Webb and carried by a vote of 4-0.

In the Administration report Chief Bailey advised of all different projects going on by staff. And everyone getting ready for some much-needed downtime as Christmas approaches.

In the Commissioners reports

Commissioner Stevens – Thanked everyone for all the hard work being done!

Commissioner Griesi – Thanked everyone for all their hard work!

Commissioner Webb – Thanked everyone for all their hard work!

Commissioner Chitty – Thanked Chief Bailey and staff for all their hard work!

With no further business for the board, Commissioner Griesi motioned to adjourn the meeting, seconded by Commissioner Stevens and carried by a vote of 4-0. Meeting adjourned at 6:27 pm.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – January 23, 2024

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3 **N/A** **Minutes of November 28, 2023**

COMMISSION ACTION NECESSARY
Motion to approve minutes. Second. Vote

4 **N/A** **Public comment**

All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes.

5 **1-4** **Financial Reports**

November & December 2023

COMMISSION ACTION NECESSARY
Motion to Approve/disapprove Financial reports
Second, Vote

6 **N/A** **Administration Report**

COMMISSION ACTION NECESSARY
None - Information Only

PARRISH FIRE DISTRICT
Budget vs. Actual 2023-2024
November 2023

	Nov 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	12,348.99	0.00	12,348.99
4310 · Miscellaneous Income	1,778.36	0.00	1,778.36
4315 · Grant Revenue	7,638.75		
4410 · User's Fee	1,365.00	0.00	1,365.00
Total Income	<u>23,131.10</u>	<u>0.00</u>	<u>23,131.10</u>
Gross Profit	23,131.10	0.00	23,131.10
Expense			
7100 · Salaries & Overtime	248,214.34	0.00	248,214.34
7130 · 941 Taxes	18,617.74	0.00	18,617.74
7150 · Employee Retirement	74,643.79	0.00	74,643.79
7180 · Accounting & Bk Chgs	105.37	0.00	105.37
7250 · Communications	1,804.22	0.00	1,804.22
7270 · Dues & Licenses	399.95	0.00	399.95
7310 · Fire Prevention	600.17	0.00	600.17
7360 · Gas, Diesel & Oil	2,849.70	0.00	2,849.70
7410 · Insurance			
7411 · Dental	887.04	0.00	887.04
7412 · Health	17,191.17	0.00	17,191.17
7414 · Workman's Comp.	14,748.00	0.00	14,748.00
Total 7410 · Insurance	<u>32,826.21</u>	<u>0.00</u>	<u>32,826.21</u>
7450 · Medical Supplies	229.80	0.00	229.80
7460 · Medical Testing	9,460.00	0.00	9,460.00
7500 · Household Supplies	143.90	0.00	143.90
7510 · Miscellaneous Supplies	636.45	0.00	636.45
7570 · Printing & Office	1,001.78	0.00	1,001.78
7610 · Professional Services/Legal	3,450.00	0.00	3,450.00
7620 · R & M-Equipment	39.76	0.00	39.76
7640 · R & M-Station			
7641 · R & M Station 1	1,496.72	0.00	1,496.72
7642 · R & M Station 2	926.01	0.00	926.01
Total 7640 · R & M-Station	<u>2,422.73</u>	<u>0.00</u>	<u>2,422.73</u>
7650 · R & M-Vehicles	3,562.99	0.00	3,562.99
7730 · Training & Education	1,831.19	0.00	1,831.19
7760 · Uniforms & Gear	2,222.52	0.00	2,222.52
7810 · Utilities			
7811 · Utilities Water Station 1	342.33	0.00	342.33
7812 · Utilities Electric Station 1	704.43	0.00	704.43
7813 · Utilities Water Station 2	386.00	0.00	386.00
7814 · Utilities Electric Station 2	684.94	0.00	684.94
Total 7810 · Utilities	<u>2,117.70</u>	<u>0.00</u>	<u>2,117.70</u>
Total Expense	<u>407,180.31</u>	<u>0.00</u>	<u>407,180.31</u>
Net Ordinary Income	-384,049.21	0.00	-384,049.21
Other Income/Expense			
Other Expense			
7195 · Station 2 Capital Expenditures	1,498.50	0.00	1,498.50
Total Other Expense	<u>1,498.50</u>	<u>0.00</u>	<u>1,498.50</u>
Net Other Income	-1,498.50	0.00	-1,498.50
Net Income	<u><u>-385,547.71</u></u>	<u><u>0.00</u></u>	<u><u>-385,547.71</u></u>

PARRISH FIRE DISTRICT-IFF
Budget vs. Actual 2023 - 2024
 November 2023

	<u>Nov 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
5110 · Impact Fees Collected	70,000.00	0.00	70,000.00
Total Income	<u>70,000.00</u>	<u>0.00</u>	<u>70,000.00</u>
Gross Profit	70,000.00	0.00	70,000.00
Expense			
9130 · Attorney	0.00	0.00	0.00
9300 · Capital Expenditures	16,987.00	0.00	16,987.00
Total Expense	<u>16,987.00</u>	<u>0.00</u>	<u>16,987.00</u>
Net Ordinary Income	53,013.00	0.00	53,013.00
Other Income/Expense			
Other Expense			
9200 · Transfer Out of Impact	0.00	0.00	0.00
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Other Income	0.00	0.00	0.00
Net Income	<u><u>53,013.00</u></u>	<u><u>0.00</u></u>	<u><u>53,013.00</u></u>

PARRISH FIRE DISTRICT
Budget vs. Actual 2023-2024
December 2023

	<u>Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	3,045,799.68	0.00	3,045,799.68
4310 · Miscellaneous Income	3,395.74	0.00	3,395.74
4410 · User's Fee	115.25	0.00	115.25
9201 · IFF Transfer In for St 2 loan	482,995.04	0.00	482,995.04
Total Income	<u>3,532,305.71</u>	<u>0.00</u>	<u>3,532,305.71</u>
Gross Profit	3,532,305.71	0.00	3,532,305.71
Expense			
7100 · Salaries & Overtime	182,155.34	0.00	182,155.34
7130 · 941 Taxes	13,855.81	0.00	13,855.81
7180 · Accounting & Bk Chgs	138.17	0.00	138.17
7210 · Commissioners' Honorarium	7,500.00	0.00	7,500.00
7250 · Communications	2,862.28	0.00	2,862.28
7270 · Dues & Licenses	2,555.17	0.00	2,555.17
7360 · Gas, Diesel & Oil	2,501.81	0.00	2,501.81
7410 · Insurance			
7411 · Dental	616.00	0.00	616.00
7412 · Health	11,818.00	0.00	11,818.00
7413 · Liability	11,924.00	0.00	11,924.00
7414 · Workman's Comp.	7,374.00	0.00	7,374.00
Total 7410 · Insurance	<u>31,732.00</u>	<u>0.00</u>	<u>31,732.00</u>
7460 · Medical Testing	1,359.00	0.00	1,359.00
7500 · Household Supplies	610.74	0.00	610.74
7510 · Miscellaneous Supplies	615.13	0.00	615.13
7570 · Printing & Office	423.01	0.00	423.01
7620 · R & M-Equipment	7,675.20	0.00	7,675.20
7640 · R & M-Station			
7641 · R & M Station 1	584.48	0.00	584.48
7642 · R & M Station 2	80.00	0.00	80.00
Total 7640 · R & M-Station	<u>664.48</u>	<u>0.00</u>	<u>664.48</u>
7650 · R & M-Vehicles	919.92	0.00	919.92
7710 · Fire Equipment & Tools	1,885.98	0.00	1,885.98
7730 · Training & Education	697.14	0.00	697.14
7760 · Uniforms & Gear	1,061.00	0.00	1,061.00
7810 · Utilities			
7811 · Utilities Water Station 1	393.04	0.00	393.04
7812 · Utilities Electric Station 1	838.20	0.00	838.20
7813 · Utilities Water Station 2	434.55	0.00	434.55
7814 · Utilities Electric Station 2	563.67	0.00	563.67
Total 7810 · Utilities	<u>2,229.46</u>	<u>0.00</u>	<u>2,229.46</u>
Total Expense	<u>261,441.64</u>	<u>0.00</u>	<u>261,441.64</u>
Net Ordinary Income	<u>3,270,864.07</u>	<u>0.00</u>	<u>3,270,864.07</u>
Net Income	<u><u>3,270,864.07</u></u>	<u><u>0.00</u></u>	<u><u>3,270,864.07</u></u>

PARRISH FIRE DISTRICT-IFF
Budget vs. Actual 2023 - 2024
 December 2023

	<u>Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
5110 · Impact Fees Collected	0.00	0.00	0.00
Total Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Gross Profit	0.00	0.00	0.00
Expense			
9130 · Attorney	0.00	0.00	0.00
9300 · Capital Expenditures	8,444.80	0.00	8,444.80
Total Expense	<u>8,444.80</u>	<u>0.00</u>	<u>8,444.80</u>
Net Ordinary Income	-8,444.80	0.00	-8,444.80
Other Income/Expense			
Other Expense			
9200 · Transfer Out of Impact	482,995.04	0.00	482,995.04
Total Other Expense	<u>482,995.04</u>	<u>0.00</u>	<u>482,995.04</u>
Net Other Income	-482,995.04	0.00	-482,995.04
Net Income	<u><u>-491,439.84</u></u>	<u><u>0.00</u></u>	<u><u>-491,439.84</u></u>