

**AGENDA**

**PARRISH FIRE DISTRICT**

January 24, 2023 – 6:00 p.m.

1. Open meeting for the Parrish Fire District
2. Swearing in of newly hired Fulltime Firefighters
3. Prayer and Pledge
4. Minutes of meeting November 22, 2022
5. Public Comment
6. Financial Reports
7. Administration Report
8. Commissioners Report:

**Commissioner Hendry  
Commissioner Stevens  
Commissioner Griesi  
Commissioner Webb**

**Chairman's Report  
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

November 22, 2022

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, November 22, 2022, at 6:00 P.M. in the Commission Chamber.

Present were:	Edward G. Chitty	Chairman
	Kevin L. Webb	Vice - Chairman
	John Z. Griesi	Commissioner
	Eugene F. Hendry	Commissioner
	Edward W. Stevens	Commissioner
	Stacey S. Bailey	Fire Chief

Chairman Chitty opened the meeting of the Parrish Fire Commission.

Edward W. Stevens and Eugene F. Hendry were sworn in as Fire Commissioner!

The minutes of the previous meeting held October 25, 2022 were approved on a motion by Commissioner Griesi, seconded by Commissioner Stevens and carried by a vote of 4-0.

Chairman Chitty called for public comment, there was none.

Chairman Chitty advised the board that we had 2 applicants submit applications for the filling of Commissioner Seat 3. Kevin L. Webb and James A. Nuwer II. After much discussion a motion was made by Commissioner Griesi, to appoint Kevin L. Webb in Seat 3, seconded by Commissioner Hendry and carried by a vote of 3-1, Commissioner Stevens voting no.

Chairman Chitty advised the board members that commission officers needed to be elected for 2023-2025. Commissioner Stevens made a motion to keep Commissioner Chitty as Chairman, seconded by Commissioner Griesi, and carried by a vote of 5-0. Commissioner Griesi made a motion to elect Commissioner Webb as Vice-Chairman, seconded by Commissioner Hendry, and carried by a vote of 5-0. Commissioner Webb made a motion to elect Commissioner Griesi as Secretary/Treasurer, seconded by Commissioner Hendry, and carried by a vote of 5-0.

Chairman Chitty advised appointments for 2023 to the Manatee County Fire Commissioners Association was necessary. Commissioner Webb made a motion for Commissioner Griesi as the-Representative, seconded by Commissioner Stevens and carried by a vote of 5-0. Commissioner Stevens made a motion for Commissioner Hendry as the Alternate, seconded by Commissioner Hendry, and carried by a vote of 5-0.

Chairman Chitty brought up the next years Commission Meeting dates, if anything needs to be changed, then now is the time. Commissioner Webb made a motion to approve the 2023 Commission meeting dates, seconded by Commissioner Hendry, and carried by a vote of 5-0.

Financial report for month ending October 2022 was presented. Chief Bailey indicated that the general fund hasn't received anything in revenue, with expenses be at a minimum. The Impact Fee account has received \$44,000.00 but it does not show on the financial due to not receiving the check yet. The financial reports were approved on a motion by Commissioner Stevens, seconded by Commissioner Webb and carried by a vote of 5-0.

In the Commissioners reports

Commissioner Stevens – Thanked everyone for all the hard work being done, also brought up discussion on Chief Bailey's contract. There was several items up for discussion, but after much discussion Commissioner Stevens made a motion to approve Chief Bailey's contract, seconded by Commissioner Hendry, and carried by a vote of 4-1. Commissioner Webb voting no.

Commissioner Hendry – Thanked everyone for all their hard work.

Commissioner Griesi – just thanked everyone for all their hard work & Wished everyone a Happy Thanksgiving.

Commissioner Webb – Had nothing

Commissioner Chitty – Thanked Chief Bailey and staff for all their hard work.

With no further business for the board, Commissioner Griesi motioned to adjourn the meeting, seconded by Commissioner Stevens and carried by a vote of 5-0. Meeting adjourned at 6:38 pm.

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CHAIRMAN

ATTEST:

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SECRETARY

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**SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – January 24, 2023**

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**3**                    **N/A**                    **Minutes of November 22, 2022**

**COMMISSION ACTION NECESSARY**  
**Motion to approve minutes. Second. Vote**

**4**                    **N/A**                    **Public comment**

All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes.

**5**                    **1-4**                    **Financial Reports**

**November & December 2022**

**COMMISSION ACTION NECESSARY**  
**Motion to Approve/disapprove Financial reports**  
**Second, Vote**

**6**                    **N/A**                    **Administration Report**

**COMMISSION ACTION NECESSARY**  
**None - Information Only**

**PARRISH FIRE DISTRICT**  
**Budget vs. Actual**  
**October through November 2022**

	<u>Oct - Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4110 · Tax Revenue	5,216.20	3,164,135.42	-3,158,919.22
4310 · Miscellaneous Income	4,575.00	20,000.00	-15,425.00
4410 · User's Fee	0.00	4,000.00	-4,000.00
<b>Total Income</b>	<u>9,791.20</u>	<u>3,188,135.42</u>	<u>-3,178,344.22</u>
<b>Gross Profit</b>	9,791.20	3,188,135.42	-3,178,344.22
<b>Expense</b>			
7100 · Salaries & Overtime	260,778.13	1,864,992.00	-1,604,213.87
7130 · 941 Taxes	19,431.16	142,671.00	-123,239.84
7150 · Employee Retirement	63,534.41	448,440.00	-384,905.59
7190 · Capital Expenditures	1,740.00	30,000.00	-28,260.00
7192 · Debt Service Engine	0.00	30,000.00	-30,000.00
7210 · Commissioners' Honorari...	0.00	12,000.00	-12,000.00
7250 · Communications	2,496.08	17,000.00	-14,503.92
7270 · Dues & Licenses	15,200.59	23,000.00	-7,799.41
7310 · Fire Prevention	1,065.57	6,000.00	-4,934.43
7360 · Gas, Diesel & Oil	2,570.22	20,000.00	-17,429.78
7410 · Insurance			
7411 · Dental	936.32	7,500.00	-6,563.68
7412 · Health	19,246.98	200,000.00	-180,753.02
7413 · Liability	22,703.74	75,000.00	-52,296.26
7414 · Workman's Comp.	29,745.00	78,000.00	-48,255.00
<b>Total 7410 · Insurance</b>	<u>72,632.04</u>	<u>360,500.00</u>	<u>-287,867.96</u>
7450 · Medical Supplies	390.00	5,500.00	-5,110.00
7460 · Medical Testing	5,880.00	12,000.00	-6,120.00
7500 · Household Supplies	720.85	4,000.00	-3,279.15
7510 · Miscellaneous Supplies	491.21	5,000.00	-4,508.79
7570 · Printing & Office	1,588.86	5,000.00	-3,411.14
7610 · Professional Services/Le...	4,509.75	85,000.00	-80,490.25
7620 · R & M-Equipment	50.86	10,000.00	-9,949.14
7630 · R & M-Radios	0.00	11,000.00	-11,000.00
7640 · R & M-Station	1,679.57	10,000.00	-8,320.43
7650 · R & M-Vehicles	1,962.39	25,000.00	-23,037.61
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	1,166.62	5,000.00	-3,833.38
7730 · Training & Education	3,309.29	10,000.00	-6,690.71
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	1,346.94	11,000.00	-9,653.06
7810 · Utilities	2,040.92	15,000.00	-12,959.08
<b>Total Expense</b>	<u>464,585.46</u>	<u>3,169,103.00</u>	<u>-2,704,517.54</u>
<b>Net Ordinary Income</b>	-454,794.26	19,032.42	-473,826.68
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7195 · Station 2 Capital Expenditu...	607,214.43		
<b>Total Other Expense</b>	<u>607,214.43</u>		
<b>Net Other Income</b>	-607,214.43		
<b>Net Income</b>	<u>-1,062,008.69</u>	<u>19,032.42</u>	<u>-1,081,041.11</u>

PARRISH FIRE DISTRICT-IFF  
**Budget vs. Actual**  
 October through November 2022

	<u>Oct - Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
5110 · Impact Fees Collected	0.00	475,000.00	-475,000.00
5210 · Interest IFF	0.00		
5310 · Misc. Income	0.00	0.00	0.00
<b>Total Income</b>	<u>0.00</u>	<u>475,000.00</u>	<u>-475,000.00</u>
<b>Cost of Goods Sold</b>			
50000 · Cost of Goods Sold	0.00		
<b>Total COGS</b>	<u>0.00</u>		
<b>Gross Profit</b>	<u>0.00</u>	<u>475,000.00</u>	<u>-475,000.00</u>
<b>Expense</b>			
1160 · Pre Paid Expenses	0.00		
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00		
9130 · Attorney	0.00	10,000.00	-10,000.00
9140 · Bank charges	0.00		
9210 · Loan	0.00		
9250 · Loan Interest	0.00		
9300 · Capital Expenditures	717.78	325,000.00	-324,282.22
9410 · Engineer	0.00		
9470 · Refund of IFF	0.00		
9480 · Station 2	0.00	483,000.00	-483,000.00
<b>Total Expense</b>	<u>717.78</u>	<u>818,000.00</u>	<u>-817,282.22</u>
<b>Net Ordinary Income</b>	<u>-717.78</u>	<u>-343,000.00</u>	<u>342,282.22</u>
<b>Other Income/Expense</b>			
Other Income	0.00	0.00	0.00
Other Expense			
9200 · Transfer Out of Impact	0.00		
<b>Total Other Expense</b>	<u>0.00</u>		
<b>Net Other Income</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Income</b>	<u><u>-717.78</u></u>	<u><u>-343,000.00</u></u>	<u><u>342,282.22</u></u>

**PARRISH FIRE DISTRICT**  
**Budget vs. Actual**  
**October through December 2022**

	<u>Oct - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4110 · Tax Revenue	2,721,141.61	3,164,135.42	-442,993.81
4310 · Miscellaneous Income	85,912.48	20,000.00	65,912.48
4410 · User's Fee	365.00	4,000.00	-3,635.00
<b>Total Income</b>	<u>2,807,419.09</u>	<u>3,188,135.42</u>	<u>-380,716.33</u>
<b>Gross Profit</b>	2,807,419.09	3,188,135.42	-380,716.33
<b>Expense</b>			
7100 · Salaries & Overtime	487,541.50	1,864,992.00	-1,377,450.50
7130 · 941 Taxes	36,385.53	142,671.00	-106,285.47
7150 · Employee Retirement	119,428.43	448,440.00	-329,011.57
7190 · Capital Expenditures	1,740.00	30,000.00	-28,260.00
7192 · Debt Service Engine	0.00	30,000.00	-30,000.00
7210 · Commissioners' Honorari...	3,000.00	12,000.00	-9,000.00
7250 · Communications	3,778.49	17,000.00	-13,221.51
7270 · Dues & Licenses	15,333.54	23,000.00	-7,666.46
7310 · Fire Prevention	4,016.15	6,000.00	-1,983.85
7360 · Gas, Diesel & Oil	4,718.34	20,000.00	-15,281.66
7410 · Insurance			
7411 · Dental	1,638.56	7,500.00	-5,861.44
7412 · Health	32,954.34	200,000.00	-167,045.66
7413 · Liability	26,372.74	75,000.00	-48,627.26
7414 · Workman's Comp.	35,662.00	78,000.00	-42,338.00
<b>Total 7410 · Insurance</b>	<u>96,627.64</u>	<u>360,500.00</u>	<u>-263,872.36</u>
7450 · Medical Supplies	390.00	5,500.00	-5,110.00
7460 · Medical Testing	5,880.00	12,000.00	-6,120.00
7500 · Household Supplies	731.34	4,000.00	-3,268.66
7510 · Miscellaneous Supplies	2,264.96	5,000.00	-2,735.04
7570 · Printing & Office	1,797.91	5,000.00	-3,202.09
7610 · Professional Services/Le...	5,449.75	85,000.00	-79,550.25
7620 · R & M-Equipment	3,405.52	10,000.00	-6,594.48
7630 · R & M-Radios	0.00	11,000.00	-11,000.00
7640 · R & M-Station	2,359.11	10,000.00	-7,640.89
7650 · R & M-Vehicles	2,827.90	25,000.00	-22,172.10
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	1,218.42	5,000.00	-3,781.58
7730 · Training & Education	3,927.39	10,000.00	-6,072.61
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	1,994.94	11,000.00	-9,005.06
7810 · Utilities	2,931.19	15,000.00	-12,068.81
<b>Total Expense</b>	<u>807,748.05</u>	<u>3,169,103.00</u>	<u>-2,361,354.95</u>
<b>Net Ordinary Income</b>	1,999,671.04	19,032.42	1,980,638.62
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
7195 · Station 2 Capital Expenditu...	1,245,929.76		
<b>Total Other Expense</b>	<u>1,245,929.76</u>		
<b>Net Other Income</b>	<u>-1,245,929.76</u>		
<b>Net Income</b>	<u><u>753,741.28</u></u>	<u><u>19,032.42</u></u>	<u><u>734,708.86</u></u>

PARRISH FIRE DISTRICT-IFF  
**Budget vs. Actual**  
 October through December 2022

	<u>Oct - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
5110 · Impact Fees Collected	93,500.00	475,000.00	-381,500.00
5210 · Interest IFF	0.00		
5310 · Misc. Income	0.00	0.00	0.00
<b>Total Income</b>	<u>93,500.00</u>	<u>475,000.00</u>	<u>-381,500.00</u>
<b>Cost of Goods Sold</b>			
50000 · Cost of Goods Sold	0.00		
<b>Total COGS</b>	<u>0.00</u>		
<b>Gross Profit</b>	<u>93,500.00</u>	<u>475,000.00</u>	<u>-381,500.00</u>
<b>Expense</b>			
1160 · Pre Paid Expenses	0.00		
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00		
9130 · Attorney	0.00	10,000.00	-10,000.00
9140 · Bank charges	0.00		
9210 · Loan	0.00		
9250 · Loan Interest	0.00		
9300 · Capital Expenditures	717.78	325,000.00	-324,282.22
9410 · Engineer	0.00		
9470 · Refund of IFF	0.00		
9480 · Station 2	1,948.09	483,000.00	-481,051.91
<b>Total Expense</b>	<u>2,665.87</u>	<u>818,000.00</u>	<u>-815,334.13</u>
<b>Net Ordinary Income</b>	<u>90,834.13</u>	<u>-343,000.00</u>	<u>433,834.13</u>
<b>Other Income/Expense</b>			
Other Income	0.00	0.00	0.00
Other Expense			
9200 · Transfer Out of Impact	0.00		
<b>Total Other Expense</b>	<u>0.00</u>		
<b>Net Other Income</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Income</b>	<u><u>90,834.13</u></u>	<u><u>-343,000.00</u></u>	<u><u>433,834.13</u></u>